



Universiteit  
Leiden

ITIWANA

Mid-term Report 2021-2022  
Study Association of CA-DS

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## PREFACE

You are about to read the mid-term report of the study association Itiwana. This report consists of an overview and evaluation of what has been done by the 29th board and the committees after almost half a year of operating. Every board member will individually explain the progress so far in a schematic overview. They will do this according to the plans presented at the General Assembly on September 14, 2021.

On behalf of the XXIXth Board of the Study Association Itiwana,

Char van Straten

Chair 2021-2022

## BOARD DIVISION

Name and Title(s)	Division of Committees		
Char van Straten Chair	Guide of the First Years Committee	Clothing line 1	Contact WDO and WOM
Scott Leesberg Secretary Vice-Treasurer	Travel Committee	Clothing line 1	Confidant
Donna van Uffelen Treasurer	Cooking Committee	Clothing line 2	
Annika Krüger Education Officer	Education Committee, LaSSA Committee	Clothing line 1	
Eva van der Boog External Affairs Officer	AA Committee, Co-Chair Media Committee	Clothing line 2	
Kim Meijer Internal Affairs Officer Vice-Chair	Activities Committee, Survival Committee, Logo Think Tank <sup>1</sup>	Clothing line 1	Confidant
Marthe Baalbergen Communications Officer	ICA Committee, Co-Chair Media Committee	Clothing line 2	

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<sup>1</sup> The Logo Think Tank will be active until a new Logo has been decided upon

## COMMITTEE COMPOSITION

<p>AA Committee</p> <p>Eva van der Boog</p> <p>Daria Iлина</p> <p>Des van Binnebeke</p> <p>Kieke Kleijne</p> <p>Noëla Streifeneder</p> <p>Nóra Pátrovics</p>	<p>Activities Committee</p> <p>Kim Meijer</p> <p>Floor Niemans</p> <p>Rachel Cruickshank</p> <p>Veerle Berk</p>	<p>Cooking Committee</p> <p>Donna van Uffelen</p> <p>Benjamín Felipe Maldonado</p> <p>Fernández</p> <p>Carla Biddlecome Cañaverl</p> <p>Elin Vergeer</p> <p>Roshan Glum</p> <p>Sa Mu</p> <p>Tuan Hoang Truong</p> <p>Xiangjun Sun</p>
<p>Education Committee</p> <p>Annika Krüger</p> <p>Benjamín Felipe Maldonado</p> <p>Fernández</p> <p>Holly Zijderveld</p> <p>Lila van Grieken</p> <p>Maria Stanculescu</p>	<p>First Years Committee</p> <p>Julia Gorzelańczyk</p> <p>Lili Thomas</p> <p>Luisa Felices Barrios</p> <p>Marieke Ruitenber</p> <p>Sibley Zepeda</p> <p>Viola Palmiotto</p>	<p>ICA Committee</p> <p>Marthe Baalbergen</p> <p>Bente Heydelberg</p> <p>Jelmer Sijperda</p> <p>Katyanna Horvath</p> <p>Saika Nishikawa</p>
<p>LaSSA Committee</p> <p>Annika Krüger</p> <p>Amber Rademaker</p> <p>Lin Hovenga</p>	<p>Media Committee</p> <p>Eva van der Boog</p> <p>Marthe Baalbergen</p> <p>Roxanne Hendrix</p> <p>Elisa Josefina Peset Martin</p> <p>Linde Schouffoer</p> <p>Mai-Lu Ensink</p> <p>Sa Mu</p>	<p>Survival Committee</p> <p>Kim Meijer</p> <p>Hanna Schoneveld</p> <p>Iza Blankendaal</p> <p>Jaap Dechering</p> <p>Rémi ten Hoorn</p> <p>Thirza van 't Rood</p> <p>Vince Kajzinger</p>
<p>Travel Committee</p> <p>Alia Dobson</p> <p>Des van Binnebeke</p> <p>Myrthe List</p> <p>Nina Aalders</p>		

Scott Leesberg Synniva Geus Viola Palmiotto		
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## 'FRIENDS OF ITIWANA'

WOM	A-TEAM <sup>2</sup>	Audit Committee	WDO
Igor Boog	Lena Kwakman	Veronie Rouschop	Claire van den Helder
Sophie Frankenmolen	Lin Hovenga	Simone van der Hoek	Marta Mas Castellà
Nadia Teunissen	Loes Moree	Roxanne Hendrix	Rémi ten Hoorn
Merel de Schepper	Manon Delhaas		Thirza van 't Rood
Margot van der Meulen	Veronie Rouschop		Hiba Argane
Janita Sanderse	Rémi ten Hoorn		
Tessa Kremer			
Eslin Cohen Stuart			
Maarten Teunisse			
Lenne Michiels			
Samoa Greeve			
Caroline Auée			
Laure Lemeire			
Christien van de Pavert			
Manon Delhaas			
Lena Kwakman			
Veronie Rouschop			
Amber Tolboom			
Loes Moree			
Lin Hovenga			
Rémi ten Hoorn			

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<sup>2</sup> The A-Team was installed in 2020 in order to make the WOM more approachable to the Itiwana board.

## LEGEND

Met	<input checked="" type="checkbox"/>
Met but continuous	<input checked="" type="checkbox"/> 
Not met	<input checked="" type="checkbox"/>
Still working on it	
Not in policy	









These symbols will be used throughout the report to indicate how much of the tasks have been completed





# ITIWANA GENERAL

## 29th Board of Itiwana

Board of 2021-2022

POLICY, STATUS MID-TERM EVALUATION	
INCLUSIVITY	
1. Promote/explain the concept of Study-Associations to internationals	<input checked="" type="checkbox"/>
2. Create opportunities for international students to share their cultures etc.	<input checked="" type="checkbox"/>
3. Members can give input/critiques on activities	<input checked="" type="checkbox"/> 
4. Everything will be in English	<input checked="" type="checkbox"/>
5. Contact Institute board about funding	<input checked="" type="checkbox"/>
6. Promoting equally Dutch/internationals, activities on integration of internationals	<input checked="" type="checkbox"/> 
7. The confidants will have a confidant hour	<input checked="" type="checkbox"/>
8. Make expensive activities more affordable	<input checked="" type="checkbox"/>
9. We will pay explicit attention to foreign holidays	
10. Signing up for Itiwana is promoted twice	<input checked="" type="checkbox"/>
11. The Sounding Board Dinner will take place twice	<input checked="" type="checkbox"/> 
SUSTAINABILITY	
12. Have a Sustainability Month	
13. All Committees will keep sustainability in mind	<input checked="" type="checkbox"/> 
14. Limit paper waste	<input checked="" type="checkbox"/> 
15. We will buy and use sustainable products	<input checked="" type="checkbox"/> 
16. We will get sustainable Board-blazers	<input checked="" type="checkbox"/>

COMMUNICATION	
17. Introducing: The Media Committee	<input checked="" type="checkbox"/>
18. The Media Committee will support the Communications Officer	<input checked="" type="checkbox"/>
19. The Bulletin will be electronic and bundled at the end of the year	<input checked="" type="checkbox"/> 
20. We will re-design the Itiwana website	<input checked="" type="checkbox"/>
21. All social media posts will have a description	
22. We will construct and sign a social contract within the Board	<input checked="" type="checkbox"/>
23. We will instate an evaluation sheet	<input checked="" type="checkbox"/>

#### INCLUSIVITY

2. We are not actively organising this, however, we added a question about this in our evaluation survey asking whether members would like us to include or share any specific parts of their cultures in our activities and asked around but nothing that came out of that pointed towards a need for this.
3. We did this by organising a sounding board and sent out a survey as elaborated on under point 8 under Internal Affairs Officer.
5. We contacted the institute board about arranging this funding, but their overall advice was to re-allocate already received funding to this cause due to the difficulties this would cause in both a legal sense and general application of the idea.
6. We have been promoting equally between both Dutch and International Students, and plan to organise an activity on the integration of internationals in September.
8. We did this through allocating large parts of our funds to more expensive activities, such as the Itiwana trip in May. This is elaborated on in the Financial Mid-Term Report.
9. We have let this slip a bit also due to the fact that no body let us know that they wanted to help us organize these culturally diverse activities.

#### SUSTAINABILITY

15. Some examples include our board blazers and a notebook from recycled paper. We are also trying to focus more on buying locally sourced products, such as food from the Market.





## COMMUNICATION

17. This year the Bulletin and Photo Committee have been merged into the Media Committee, this will be elaborated on under Media Committee.
21. Not all posts have had a description, only those with pictures of people and in the future this will also be applied to videos, which we have not posted yet.
23. The evaluation sheet was made by Internal Affairs Officer, Kim Meijer, and elaborated upon under Internal Affairs Officer. In general, it is a form Committee Members fill in after organising activities that state how the activity went and how well the board pillars were included in the organisation.

# CHAIR

**Char van Straten**

Chair 2021/2022

CHAIR, STATUS MID-TERM EVALUATION	
INCLUSIVITY	
1. I plan to urge the First Years Committee to create activities with inclusion of internationals	<input checked="" type="checkbox"/>
2. Try to arrange opportunities for the exchange of cultures	<input checked="" type="checkbox"/>
3. Continue the Sounding Board with the Internal Affairs Officer	<input checked="" type="checkbox"/> 
4. Talk to the Faculty and the Institute about arranging funds for expensive activities	<input checked="" type="checkbox"/>
SUSTAINABILITY	
5. Implement a Sustainability Month	<input checked="" type="checkbox"/>
6. Try to work together with a non-profit organisation	
COMMUNICATION	
7. Open communication and clarity between the Board, Members and Alumni, through updates on our Pillars	<input checked="" type="checkbox"/> 
8. Make myself approachable to the members of Itiwana by making one-on-one contact with them, either online or in the hallways and in the Hok	<input checked="" type="checkbox"/> 

## INCLUSIVITY

2. When asked in the survey, no people indicated that they wanted these extra opportunities, this shows that there is not really a need to actively pursue this, so we have decided not to do so unless there is a specific request or apparent need for us to implement this. This is partially due to the fact that opportunities to exchange culture is a very vague thing to do, and not really something you 'arrange'.
4. Together with the Treasurer, I approached the faculty board. The treasurer of the Faculty Board advised us not to arrange any funds for people who might need it, as it

goes beyond study association capabilities, and in the legal sense it would be very complicated and time consuming to arrange.







## SUSTAINABILITY

5. The sustainability month was in March 2022 and included weekly activities, which were mostly provided by the Action Committee, and a Sustainability Fair at the end of the month, where as many committees as possible participated in either producing knowledge on sustainability, activities such as a clothing swap or general aspects of a fair, such as food and drinks.
6. I have not done this yet, however, we are looking into donating any money raised at the Sustainability fair to a non-profit organisation to do with Sustainability.

# SECRETARY

**Scott Leesberg**

Secretary 2021/2022

SECRETARY, STATUS MID-TERM EVALUATION	
INCLUSIVITY	
1. Make sure Itiwana activities are a safe place for everyone and will speak up on people if they don't accept others for who they are	<input checked="" type="checkbox"/> 
SUSTAINABILITY	
2. Limit my waste by recycling and using sustainable products	<input checked="" type="checkbox"/> 
3. Make sure to sell sustainable merchandise	
COMMUNICATION	
4. Be transparent towards members and between board members	<input checked="" type="checkbox"/> 
5. As Confidant, I will talk with anybody who needs support, and I will make sure to stay in touch until they find peace or professional help	<input checked="" type="checkbox"/> 
6. Organize a day in which I give all secretaries a basic secretary training. I will also make a group-chat to keep in touch	<input checked="" type="checkbox"/>
EXTRA	
7. Organize a day in which I give all treasurers a basic treasurer training. I will also make a group-chat to keep in touch	

## INCLUSIVITY

1. I have combined this point with being a confidant. People can approach me if they have any problems, and I will work together with them until we have found a solution. Luckily, not many people have approached me yet, which means not many people are facing personal problems for which they need Kim or me.

## SUSTAINABILITY

2. During board meetings and other secretary duties, I have always used my laptop as to

limit paper waste. I have also decided to start a trial phase in which I try out keeping the member file online, instead of also printing each member application. This limits the paper waste, but it also adds another layer of privacy protection (since the files are now stored online), so I still need to figure out how to store files safely. Furthermore, I also need to look into any legal requirements for sign-up forms.

3. The first merchandise line is still being designed, so I cannot say much about it yet.

#### COMMUNICATION

4. Whenever possible, I share all information asked by members and board members.
5. Luckily, not many people have approached me yet, which means not many people are facing problems for which they need Kim or me. Kim and I have decided to reapproach the confidant hour. We will organise a confidant hour every so often (still to be determined) in which we will talk about a specific topic, in order to actively talk to people instead of passively waiting for people to come talk to us. We will also create a document for next years' confidants with any information they might need, so they can take over more easily.
6. Unfortunately, I could not organise the physical day due to COVID-19. Instead, I sent a document containing all necessary information. This document will be added to the Secretary Guide, which will be shared with the new secretary. The committee secretaries can also share any information they want to add to the document, in order to improve it.





#### EXTRA

7. Due to personal reasons, I will be taking over some tasks from Donna, including the one mentioned above. However, because it is so late in the year, I will be creating a group chat where I will share all of the basic information needed as well as answer questions anyone might pose.

# TREASURER

**Donna van Uffelen**

Treasurer 2021/2022

TREASURER, STATUS MID-TERM EVALUATION	
INCLUSIVITY	
1. Contact the University for being a confidant for students' financial issues	<input checked="" type="checkbox"/>
2. Celebrate different cultures, not just Dutch (cuisine)	
3. Talk to the Faculty and the Institute about arranging funds for expensive activities	<input checked="" type="checkbox"/>
SUSTAINABILITY	
4. Change Itiwana's bank to a more sustainable bank; Triodos	
5. Look for sustainable ways for the Study Trip	<input checked="" type="checkbox"/>
6. With the merchandise team, make it sustainable yet affordable	
COMMUNICATION	
<del>7. Give a Treasurer training and will communicate with treasurers often</del>	<input checked="" type="checkbox"/>
8. Have an open communication with the Vice-Treasurer	<input checked="" type="checkbox"/> 
9. Change the ASN ownership name	<input type="checkbox"/>

## INCLUSIVITY

1. Together with the Treasurer of board XXVIII we went to the Faculty Board to look at the possibilities of perhaps having a monetary confidant. I was advised against this as I would have to get into the private business of the members. That is not something Itiwana should have access to, so it has been dropped.
2. This has not quite happened as of yet; however, we are thinking of having a collaboration with "Internachos", a student cooking association focused on international students and sharing their cooking. We think this will be a great opportunity and perhaps this can become a regular thing with Internachos. Furthermore, due to the



December 2021 Covid lockdown and the University closing and private reasons we haven't been able to do most hok-hours, which is a shame, however it will be picked up again as much as we can, and here we will focus on inter-cultural cuisine as well.

3. See point 4 under Chair for elaboration.

#### SUSTAINABILITY

4. This has been set in motion, but is not finished yet, due to my access to ING being so late. Triodos has a three-month acceptance policy, so we have done the application however we now have to wait on Triodos.
5. We have looked into organizations like the one Scott has worked with for some time this year, and now as we have decided to go to Western-Europe, we can more easily go by train, which is a pretty sustainable option.
6. Eva van der Boog, our External Affairs Officer, has been in contact with a clothing company that is more sustainable than Joorit. It is a possibility to use this newfound company instead of Joorit for the Clothing Line.





#### COMMUNICATION

7. As mentioned before, due to personal reasons. However, the vice-treasurer, Scott Leesberg, will take over this task for me, and we are looking into perhaps doing it together.
8. During the year I have already had an open communication with the Vice-Treasurer. However, due to personal reasons The Vice-Treasurer, Scott Leesberg, will take over some tasks. Because of this I will sit down with him to show him everything I do so that he knows what to do and our communication is open.
9. The ASN bank account is still in the name of board XXI. I plan to change this. This will either happen through ASN, or perhaps both accounts can become Triodos. I will discuss this with my board, and the previous treasurers to see what is best.

# EDUCATION OFFICER

**Annika Krüger**

Education Officer 2021/2022

POLICY, STATUS MID-TERM EVALUATION	
INCLUSIVITY	
1. Pay special attention to students who are far away from home	
2. Organise an activity that informs members about different cultures	
SUSTAINABILITY	
3. Organize a book drive, where students can buy and sell study books	<input checked="" type="checkbox"/>
4. Set up an 'Iti-Market' to give members access to other members who would like to buy study books	
COMMUNICATION	
5. Be open and transparent in my communication with fellow Board Members, the Faculty, Members of Itiwana, and the Education Committee	

## INCLUSIVITY

1. The check-ins are going relatively well. I have the most contact with the Education Committee members, fellow board members and members who show up at the Hok. However, I would like to do it more often and more randomly. Randomly select a person in the Itiwana broadcast list and send them a message. I have not asked for feedback from members on how the check-ins are for the members I have reached out too.
2. I would like to plan this activity for the coming semester.

## SUSTAINABILITY

3. I have not done this because I have not had the time. I am planning on organising a book drive in June or September. I want first to see how many students would be willing to participate.
4. Points 3 and 4 could potentially be one action. It is a new idea that I want to look into over the coming weeks. I want to use WhatsApp and potentially Facebook to give access

to fellow students who might be interested in buying and selling old books. This will also allow students to use it throughout the year and not just at specific and planned book drives. It also eliminates Itiwana as the middleman, and we will monitor the platform.









#### COMMUNICATION

5. I give minor updates to the board on the tasks I complete and the ones I cannot do. I also give a minor update about things happening in Itiwana to Education Committee and other members of Itiwana. I have not had reason to contact the faculty in the past semester.

# INTERNAL AFFAIRS OFFICER

**Kim Meijer**

Internal Affairs Officer 2021/2022

POLICY, STATUS MID-TERM EVALUATION	
INCLUSIVITY	
1. Continue the Sounding Board together with the Chair	<input checked="" type="checkbox"/> 
2. Keeping track of the concrete steps taken for Inclusivity	<input checked="" type="checkbox"/> 
3. The evaluation sheet will include a question about inclusivity	<input checked="" type="checkbox"/>
SUSTAINABILITY	
4. Hok-hours and Iti-drinks will be centred around sustainability during the sustainability month	
5. Keep sustainability in mind when organising activities with both my committees	<input checked="" type="checkbox"/> 
6. Reduce waste produced by Hok-hours	<input checked="" type="checkbox"/> 
7. Keeping track of the concrete steps taken for Sustainability	<input checked="" type="checkbox"/> 
8. The evaluation sheet will include a question about Sustainability	<input checked="" type="checkbox"/>
COMMUNICATION	
9. Improve the communication between committees by talking to different committees and creating an Iti 88	<input checked="" type="checkbox"/> 
10. Create a survey and organise the Sounding Board Dinner	<input checked="" type="checkbox"/> 
11. The evaluation sheet will include a question about Communication	<input checked="" type="checkbox"/>
12. Be a confidant	<input checked="" type="checkbox"/>
13. Create an evaluation sheet for activities	<input checked="" type="checkbox"/>
14. Replace activities officer with internal affairs officer in all official documents	<input type="checkbox"/>

## INCLUSIVITY

2. During board meetings I have my own agenda point in which every meeting I talk about our pillars. Within this I remind my board members of our pillars inclusivity, ask if they achieved anything the past week and discuss possible inventive solutions or things that we should do better. While this is not always a big point on our agenda, I think it works very well that we have someone on the board who keeps track of what has been and still has to be achieved.

## SUSTAINABILITY

6. I created a paper and bottle waste bin, but I will continue to look for ways to limit our waste.
7. During board meetings I have my own agenda point in which every meeting I talk about our pillars. Within this I remind my board members of our pillar sustainability, ask if they achieved anything the past week and discuss possible inventive solutions or things that we should do better. While this is not always a big point on our agenda, I think it works very well that we have someone on the board who keeps track of what has been and still has to be achieved.








## COMMUNICATION

8. To allow more members to give input in Itiwana I created a survey and sounding board dinner. The survey included question about more culturally diverse activities as well as promotion, times of activities, the pillars and open question for general comments. For sounding board see point 3 under Chair.
9. This has been going well. I joined a couple of early meetings and checked how committee members were doing.
12. So far, we haven't had a lot of people in need of our help. In the rest of this year, I want to focus more on staying in touch with members who are struggling, whether they came to me as a confidant or not. For more elaboration also see point 5 under Secretary
13. I made the evaluation form, and it has been used for every activity so far, as well as Iti-drinks and Hok-hours in general. By the end of the year, I will ask all committees to evaluate this form and process.
14. I have done it in all public channels, most notably the website. I also wrote a replacement for the general policy. I started working on the Internal Affairs Officer guide, which is essentially the Activities Officer guide with some updates and additions concerning extra tasks, I will finish this before we start interviewing candidates for Board XXX of Itiwana.

# EXTERNAL AFFAIRS OFFICER

**Eva van der Boog**

External Affairs Officer 2021/2022

POLICY, STATUS MID-TERM EVALUATION	
INCLUSIVITY	
1. Approach new sponsors that align with Itiwana's values	<input checked="" type="checkbox"/> 
2. Actively work with current sponsors to enhance the feeling of inclusion with Itiwana	<input checked="" type="checkbox"/> 
3. Organize two activities for Alumni	
SUSTAINABILITY	
4. Approach companies that associate with sustainable methods of working for sponsoring	<input checked="" type="checkbox"/> 
5. Review current sponsor deals in terms of sustainability and aim for improvement	<input type="checkbox"/>
COMMUNICATION	
6. Maintain contact with Itiwana's current sponsors	<input checked="" type="checkbox"/> 
7. Actively keep in contact with Alumni by sending four newsletters throughout the year	<input checked="" type="checkbox"/> 
8. Communicate any updates related to the Acquisition with my fellow Board Members	<input checked="" type="checkbox"/> 

## INCLUSIVITY

1. We acquired two new sponsor deals, one with Nanny Nina and one with the Ministry of Foreign Affairs. Contact with these sponsors was started by my predecessor Iza Blankendaal, which I took over when I became External Affairs officer. These deals include promotion on our social media platforms, as well as our website and the iti-week emails
2. We are in contact with current sponsors and have renewed our yearly contract with Joorit for which I have visited their store, and we are creating our new merchandise with Joorit However, there have not been any specific activities organized in collaboration with sponsors.

## SUSTAINABILITY

4. I have been in contact with Thijs from Strickers: a company that produces ethical and sustainable clothes and personalized merchandise, about the possibility of a future collaboration. Although they are aware of our current sponsor deal with Joorit, it is still interesting to explore other sustainable options.
5. I have not yet reviewed our current sponsors in terms of sustainability, as I found this is quite difficult to do. I am taking sustainability in account when approaching new possible sponsors and exploring other sustainable companies, such as Strickers. By actively keeping this in mind I am still making sure sustainability is focused on.













#### COMMUNICATION

8. I send acquisition updates to my fellow board members whenever there is any news, so that they are immediately up to date. During board meetings I also have a moment where I address any news, updates and progress related to my function and acquisition.

# COMMUNICATIONS OFFICER

**Marthe Baalbergen**

Communications Officer 2021/2022

COMMUNICATION OFFICER, STATUS MID-TERM EVALUATION	
INCLUSIVITY	
1. Make all the dialogue on the English version of the Itiwana website English	
2. Organize a new Committee Clash	
3. Add accessibility descriptions to the Instagram posts	<input checked="" type="checkbox"/> 
4. Add subtitles to the videos produced by Itiwana	<input checked="" type="checkbox"/> 
SUSTAINABILITY	
5. Promote activities online as much as possible	<input checked="" type="checkbox"/> 
6. Use social media platforms to promote sustainable activities organized by Itiwana	<input checked="" type="checkbox"/> 
7. Adding a 'sustainability' description to the merchandise and including information about the 'sustainable goals' of Itiwana where needed	<input checked="" type="checkbox"/> 
8. Promote the Sustainability Month in the Hok by looking at different options for advertising activities instead of posters	
COMMUNICATION	
9. Posting the after-activities posts on the social media platforms	<input checked="" type="checkbox"/> 
10. Make a new and better arranged Itiwana website	<input checked="" type="checkbox"/> 
11. Make a blog section on the website for the Media Committee	<input checked="" type="checkbox"/>
12. On the Itiwana social media platforms, there will be space for the Media Committee to publish their posts	<input checked="" type="checkbox"/> 
13. Make a promotional video for Itiwana during this year	



14. Make an Itiwana House style for the Instagram	⊘
15. Make posters for the Iti-drinks, Hok hours, Confidant hour and Itiwana membership	⊘

#### INCLUSIVITY

1. We have decided to delete the Dutch version of the Itiwana Website. Firstly, because it takes a lot of time and stress to edit both pages and secondly, we see the translating to be impossible for future international Communications Officers who are not fluent in Dutch.
2. Kim Meijer and I have made a Committee Clash, which contained an iti-88, a list of challenges. But it was hard to motivate people to join it, because we also did not really know how to promote it. So, Kim and I are going to look for an alternative way to do the challenges. The Committees Day at the end of the year is still going through as planned.

#### SUSTAINABILITY

5. I have promoted the large amount of promotion online, partly due to the Hok being closed because of Covid. But I also see an advantage in promoting through posters, it makes the Hok more colourful and the activity will also draw more attention.
7. I have added a sustainable description to the merchandise line by Iza and Roxanne in October. I have not added a sustainable page on the website yet. Because I want to wait and see how the sustainability actions of this year is going to turn out and at the end of the year summarize it and put it on the website.
8. Posters and flyers are an interactive form of promoting activities, due to it being a physical item that can be handed out or pinned on the wall. To still keep this interactive aspect, but without the paper waste, I have been trying to make the Instagram stories more interactive with including polls and questions. As: "are you coming to the activity?". This also let to us having an indication of who might come to the activities.

#### COMMUNICATION

9. The Media Committee has made a template for the monthly after-activity posts, we have decided to post the first one in February. We were not able to do this sooner, because we were still trying to figure out how to use the cameras.
10. Due to my experience with making the lay-out of the ICA in 2021 in WIX, I had decided to make the Itiwana website more visually accessible. This means that I changed the lay-out of the home page, by arranging the text into visible boxes and making more buttons.

I have also changed the colors, and I am planning to change them at the end of the year when we have the colors of our new Logo.









12. I want to make more space for the Media Committee to post in the story of the Itiwana Instagram after every offline activity. We already tried to do this during the Survival Trip Reveal drinks, and it was a great success. We got a lot of nice comments.
14. I have made an Itiwana House style after following a lecture on promotion by StOP. It is clearly visible that the post has been created by Itiwana and the Itiwana\_insta page is recognizable by Itiwana's Logo and colours.
15. I have made posters for the biweekly Itiwana activities to make the members more aware of them.


## COMMITTEES

Below is an overview of the Committees of Itiwana and their plans for Board year 2021-2022.

### ACQUISITION AND ALUMNI COMMITTEE

Committee members	Function
Eva van der Boog	Chair
Kieke Kleijne	Secretary
Daria Ilina	Treasurer
Nóra Pátrovics	Promotions Officer
Des van Binnebeke	General Member
Noëla Streifender	General Member

POLICY, STATUS MID-TERM EVALUATION	
INCLUSIVITY	
1. Send a newsletter to the Alumni four times a year	<input checked="" type="checkbox"/> 
2. Organize two Alumni Activities	
3. Organize activities in cooperation with current sponsors as well as new sponsors	
4. Approach organizations and companies that can be useful in terms of integration of international students in Leiden or that have to do with LGBTQIA+ rights to increase inclusion for all our members	
SUSTAINABILITY	
5. Review current sponsors in terms of sustainability and aim for improvement	
6. Contact sponsors that align with sustainable ways of working	<input checked="" type="checkbox"/> 
7. Set up the production of creating sustainably made products by our committee	
COMMUNICATION	
8. Ensure good communication within the committee and from the committee to external parties	<input checked="" type="checkbox"/> 

9. Inform my fellow Board Members on our progress and ideas monthly	<input checked="" type="checkbox"/> 
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**INCLUSIVITY**

- 3. We have prepared the first alumni activity over the months of December and January, as the activity was supposed to take place online on February 4th, 2022. Unfortunately, the communication towards the alumni was flawed resulting in an unsuccessful activity. However, we now plan on reorganizing this activity later on in the year, notifying everyone well in advance. We also plan to organize an in-person activity in the spring, which we will start working on.
- 4. We have not yet approached as many companies as we would like, but we are still working on finding viable options for sponsorships. For now, we are looking to contact Swapfiets for a partnership. A company that could help our new (international) students integrate with the biking culture in Leiden.

**SUSTAINABILITY**

- 5. We were planning on reviewing Joorit in terms of sustainable ways of working. As mentioned before however, this is quite difficult to carry out. There has been contact with Stricter, a different company that designs merchandise, for example for student associations such as ours in a sustainable way.
- 7. The implementation of this idea has yet to be put into practice, however we are planning on selling jewellery in order to make money for Itiwana. During this process we will aim to work as sustainably as possible. Our aim is to sell the jewellery at the sustainability fair, and later to our members and alumni, as well as online.

**COMMUNICATION**

8. As mentioned before, there has been flawed communication with the alumni so far, both in the sense of late contacting, and because not all our emails were sent out correctly and therefore never received by the recipients. We also realized we should make better use of Facebook and WhatsApp groups to reach alumni.

**OVERVIEW ACTIVITIES**

Alumni activity: Open space	
Date	4 February 2022 (postponed)

Time	20:00 - ....
Location	Online via Zoom
Amount of Visitors	0
Report	The idea for this activity was to create an open space for alumni to speak, share and catch up with each other guided by several different themes, topics and questions prepared by the committee. Unfortunately, due to communication errors the event was unsuccessful. We are rescheduling this activity, so our alumni can still partake in this activity at a later time.

Planned upcoming activities


Alumni activity in person: April/ May 2022

Alumni activity online (postponed open space activity): September 2022

## ACTIVITIES COMMITTEE

Committee Members	Function
Kim Meijer	Chair
Floor Niemans	Secretary & Promotions Officer
Rachel Cruickshank	Treasurer
Veerle Berk	External Affairs Officer

POLICY, STATUS MID-TERM EVALUATION	
INCLUSIVITY	
1. Organise an activity for Internationals	<input checked="" type="checkbox"/>
2. Organise an activity specifically for master and third-year students	<input type="checkbox"/>
3. Make promotion reach third years	<input type="checkbox"/>
4. We will organise activities around festivities from all around the world	<input checked="" type="checkbox"/>
5. We will make activities as accessible as possible	<input type="checkbox"/>
SUSTAINABILITY	
6. We will try to use sustainable products as much as possible	<input type="checkbox"/>
7. During the Sustainability Month, we will organise an activity specifically with the theme sustainability	<input type="checkbox"/>
COMMUNICATION	
8. We inform students of our activities on social media and during lectures	<input checked="" type="checkbox"/>
9. We will use social media to collect feedback on our activities	<input checked="" type="checkbox"/>

10. The promotion will include a message about physical as well as mental accessibility	
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#### INCLUSIVITY

1. I planned to do it at the beginning of the year, however we did not have any good ideas, and nothing seemed to get off the ground. However, I will still look for possibilities for organising this especially in September when new internationals are coming.
2. Because this proved to be quite difficult to organise due to interfering schedules, furthermore we felt that there was a lack of interest in educative activities, and that it does not make sense to organise something like a dinner or drinks specifically for one group, because our budget should be spent equally between our members.
3. Up until now this has been difficult. Third year students were doing their own thing, often outside of the CADS department. At the same time, Communication Officer Marthe Baalbergen and I should have more of a priority, which we will do in the coming half year, especially now that more third-year students have anthropology courses again. We will also ask for the help of third year student and External Affairs Officer, Eva van der Boog, for example to put promotion in third years groups chats.
4. Due to lack of input from people who were familiar with these holidays, this did not work out. Approaching organisations also proved to be quite difficult. I would recommend future boards not to attempt this due to the difficult and time-consuming nature of these activities.

#### SUSTAINABILITY

6. We always tried to buy biological food in the supermarket, but that did not always happen. We will focus on it more in the rest of the year.

#### COMMUNICATION

9. We mostly got feedback during the activities themselves and I think that is the better way, so we will continue to do that rather than use social media.
10. Every time we have organised an activity outside of Pieter de la court the promotion included a disclaimer about its accessibility. Within Pieter de la court we expected members to know best themselves. However, we have struggled with which topics are important to disclose, especially concerning more mental accessibility.

#### OVERVIEW ACTIVITIES

### PowerPoint Improvisation

Date	25-11-2021
Time	13:30-15:00
Location	FSW
Number of visitors	11
Report	We made PowerPoint slides, the first slide was a theme about which the presentation should be built but then the most random images had to be connected to this theme, without ever having seen them before. It was super funny but not a lot of people attended. Maybe because we were on the late side with announcing or because it was in the middle of the day, however this did allow for everyone to present a PowerPoint presentation even the people who were a bit hesitant at first.

### Christmas Crafts

Date	15-12-2021
Time	17:00-19:00
Location	FSW
Number of visitors	9



Report	<p>We created three different Christmas crafts:</p> <ul style="list-style-type: none"> <li>-Tiny hats made out of wool, paper and pom poms.</li> <li>-Christmas ornaments made out of branches, foam and other decorations.</li> <li>- Christmas cards made out of paper, glue, markers and other craft supplies.</li> </ul> <p>In general the activity was a lot of fun and everyone had a good time with the crafts and singing along to Christmas music. However when providing the supplies we anticipated a couple more people and calculated that everyone wanted to do all the crafts. Especially regarding the Christmas ornaments we bought way too much and had a lot of leftovers, including things that could not be reused. I think it would have been better to work with a sign-up form to have a more accurate idea of how much supplies you need.</p>
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Murder Mystery	
Date	26-10-2021
Time	19:00-21:00
Location	Between Leiden central station and FSW
Number of visitors	10
Report	<p>Starting at the Hok where the body of Donna van Uffelen, treasurer of Itiwana was found. In groups people had to talk to witnesses and suspects who were between the central station and FSW. The witnesses and suspects were committee members and board members who dressed up and had gotten a script from the committee with what to say but were also given space to improvise. In the end I think we made it a bit too easy, everyone easily solved the crime but people seemed to enjoy it. Also seeing board and committee members get into their role was one of the highlights of the activity.</p>

#### Planned activities

- March 2022: Sustainability Festival (name subject to change)
- April 2022: Open Mic Night (subject to change)
- May 2022: sport activity (subject to change)
- June 2022: Prom
- September 2022: Welcome to the Netherlands (Subject to change)
- September 2022: Change of board party

## COOKING COMMITTEE

Committee members	Function
Donna van Uffelen	Chair
Benjamín Felipe Maldonado Fernández	Secretary
Xiangjun Sun	Treasurer
Elin Vergeer	Promotion Officer
Sa Mu	Ingredient finder
Tuan Hoang Truong	Vice-chair/Recipe finder
Roshan Glum	Recipe Finder
Carla Biddlecome Cañaverál	General member

POLICY, STATUS MID-TERM EVALUATION	
INCLUSIVITY	
1. Focus on celebrating different cultures, led by people from those cultures	
2. The Hok-hour food will be vegetarian, if not vegan	<input checked="" type="checkbox"/> 
3. Be open to people who want to join in regardless of Itiwana-membership	<input checked="" type="checkbox"/>
4. Collaborate with SPIL on an activity together about Ramadan	
SUSTAINABILITY	
5. Focus on reducing food waste with our activities	<input checked="" type="checkbox"/> 
6. Focus on using local produce and “forgotten” ingredients	
7. Reduce plastic waste with our activities	<input checked="" type="checkbox"/> 
COMMUNICATION	

8. Open communication as to not appropriate someone's food and culture	☑
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**INCLUSIVITY**

1. This has proven more difficult than initially thought, as the restrictions stopped us from having big activities properly to set this in motion. We strive to make this happen for the upcoming activities that we now can organise by collaborating with, for example, Internachos.
2. Not all Hok hours have happened, but for now everything has been vegetarian.
4. In the end, SPIL has opted out of our collaboration due to time restraints, however a new collaboration can still be organized, and we are planning on doing so, even if it is not about Ramadan anymore.

**SUSTAINABIILITY**

5. We tried to be conscious of this throughout the entire year.
6. We planned to focus on this during the sustainability month, however, due to the changing of the chair's this did not come to fruition as we had wanted
7. We have been paying attention to this but will obviously do more with upcoming activities. Sustainability month will be part of this too.

**OVERVIEW ACTIVITIES**

Valentine's cookies	
Date	16-02-2022
Time	20:00-22:00
Location	Studio de Veste
Number of visitors	47 cookies





Report




Unfortunately, we only had 1 real activity so far, due to Covid and all the restrictions that were put upon us. For this activity there were going to be iti-drinks with the theme Valentine. We thought it would be a nice and cute idea to make cookies for the iti-drinks, and that people can send in an (anonymous) love letter, and they will be handed out during the drinks along with the cookies.

In total we got around 47 submissions. We made around 50 cookies and put them in a little paper giftbag along with the message. It was a really great and awesome activity as it made so many people happy, and the whole bar was filled with Itiwana people, which was great to see for a first activity.

## EDUCATION COMMITTEE

Committee members	Function
Annika Krüger	Chair
Holly Zijderveld	Secretary
Lila van Grieken	Treasurer
Maria Stanculescu	Promotion
Benjamín Felipe Maldonado Fernández	General Member
Julia Sánchez Estela	Since stopped

POLICY, STATUS MID-TERM EVALUATION	
INCLUSIVITY	
1. With our first meeting, we want to spend some time getting to know each other	<input checked="" type="checkbox"/>
2. Rotate through the committee concerning place and menu	
3. The Member hosting the dinner can choose what we eat and can also choose to lead the meeting	
4. We aim to increase the variety (i.e., in field, background, etc.) in the speakers we select for the activities the Education Committee will organise	
5. During our activities, we will give the floor to the attendees so they can actively participate in the activity	<input checked="" type="checkbox"/>
6. Make and spread a survey at the beginning of the year about potential activity topics	<input checked="" type="checkbox"/>
SUSTAINABILITY	
7. Challenge ourselves to make sustainable meals for each other	<input checked="" type="checkbox"/>
8. Promote all activities online via social media	

COMMUNICATION	
9. Have and maintain open communication with the Members of the Education Committee	
10. Have structured meetings	
11. After every activity, we will ask the participants for their feedback on the activity	

#### INCLUSIVITY

2. We have not done this due to the COVID measures and the fact that we were all swamped, but we hope to do it more often this coming semester by choosing a specific day in the week.
4. We have done this with our first activity. The speaker was from Italy and the owner of His gender-neutral brand, not necessarily an academic. I hope to continue with this point.
5. During our first activity, we came up with prompts for discussion during the activity. We found that it stimulates conversation about the topic at hand, but the conversation certainly takes on a life of its own through the attendees.
6. We have not done this. We decided on our first topic amongst ourselves. We would like to send out a survey for the rest of the activities

#### COMMUNICATION

10. So far, I have prepared the agendas for the meetings. Holly, our secretary, has been taking minutes. I have made the agendas and minutes available through Google Drive to all committee members.
11. We have asked for feedback for the first activity. I would like to do a small survey for those who attend the activity to fill out, so we have it at hand when planning the next activity. We also evaluate the activity ourselves by filling in the form Kim Meijer has available for all committees.

#### OVERVIEW ACTIVITIES

Gender Neutrality in Fashion Marketing	
Date	18-11-2020

Time	19:00-20:30
Location	FSW
Number of visitors	20
Report	<p>For our first activity, we wanted to look into the image created by marketing agents regarding “gender-neutral” clothing: the models they use, the style of the clothes and the background. Our original plan was to get two speakers but ended up with one. Niccolò Chiappesi, the founder of BENNU, created the brand with the motivation of upcycling and slow fashion in mind, which stemmed from societal issues such as gender equality and sustainability. He talked from his home in Italy about how the brand came to be and the motivations that led to the creation of BENNU. He also spoke about the challenges he and his team have faced in the industry of gender-neutral fashion: communication with the public, generational gap and using both printed and online media.</p> <p>After the talk, there was room for questions for Niccolò, and we had prompts for a discussion. Niccolò stayed online for a while, listening to the discussion and adding to it as well. After the discussion, we had a craft session where we used old magazines and clothing to create/design an outfit the creator wanted to see themselves. We had popcorn and drinks for everybody to consume. The discussion went on between the participants while they were creating their masterpiece. Eventually, everyone drifted into their conversations, giving them the freedom to socialize with other Iti’s. The access paper was collected and recycled, and I also took some home for later use. Scrap pieces of clothing were given to members who would use them to make something new, like clothes and stuffing for soft toys.</p>



HSV L x Itiwana Symposium: The Sex and Sexuality	
Date	10/02/2020
Time	19:30-22:00
Location	Zoom
Number of visitors	45
Report	<p>In Collaboration with the Symposium Committee of HSV L we organised a symposium on sex and sexuality with four speakers, Benjamin B. Roberts with his topic 'Sex, drugs and Rock 'n Roll during the Golden Age', Luisa Schneider 'Pregnancies out of wedlock', Menno Schilthuizen with 'Evolution of reproductive organs and Elsa Charlety on 'Drag'. We asked people to join the break-out rooms of the speaker they wanted to hear and had the speakers talk in two shifts. In the first shift speakers Roberts and Schneider presented their subjects and proceeded to go to their respective break-out rooms. After the first shift there was a short intermezzo in which Ruben, a friend of HSV L, performed spoken word poetry about his experiences with the subject. After we had a short break and encouraged people to eat the snack boxes, we provided for them beforehand. In the second shift the speakers Schilthuizen and Charlety presented their topics and just as before, went to their break-out rooms.</p> <p>Overall, the activity was a huge success, a lot of people showed up and they really seemed to enjoy themselves, furthermore the speakers had some really interesting things to say and the collaboration with HSV L was super nice.</p>






#### Planned activities

- March: Sustainability
- April/May: Undecided

- September: How to survive fieldwork

## FIRST YEARS COMMITTEE

Committee Members	Function
Julia Gorzelańczyk	Chair
Viola Palmiotto	Secretary
Luisa Felices Barrios	Treasurer
Lili Thomas	Promotion Officer
Marieke Ruitenbergh	External Affairs Officer
Sibley Zepeda	General Member

POLICY, STATUS MID-TERM EVALUATION	
INCLUSIVITY	
1. One Committee Member will be suggested to join the Itiwana Sounding Board	<input checked="" type="checkbox"/>
2. A collaboration with the Activities Committee and the institute for the Teacher's Activity is encouraged	
3. The parent-evening will be held partially online	
SUSTAINABILITY	
4. More environmentally friendly modes of transportation, reduction of the use of plastic	
COMMUNICATION	
5. The Chair of the First Years Committee will be trained by the Guide	<input checked="" type="checkbox"/>
6. The State of Affairs of the Committee will be communicated with the Board via the Guide.	<input checked="" type="checkbox"/> 
7. The First Years Committee of 2021-2022 will be encouraged to meet up with the First Years Committee of 2020-2021 for inspiration and tips.	<input checked="" type="checkbox"/> 

## INCLUSIVITY

2. The Teacher's Activity was cancelled due to the lockdown in December and will not be changed to a later time this year. However, we are looking into the possibility of still doing a collaboration between the First Years Committee and the Activities Committee for the Easter Brunch.

## SUSTAINABILITY

4. This has not been done yet because transportation will only be a part of the activities during the first-years weekend.

## COMMUNICATION

7. At the beginning of the year Kim Meijer, who did the committee last year, joined a meeting. After talking to both committees we have decided that the guide will arrange a meeting between the two committees when this year's committee will start with organising the First Year's Weekend of September.

## OVERVIEW ACTIVITIES

First Years Activity: Golden Cow Reunion	
Date	November 10th, 2021
Time	17:00 - 20:00
Location	FSW, Room 0B13
Participants	33
Brief Description	We utilised the leftover money from the first year's weekend to have a small reunion. It was in a room within Leiden University. We provided pizzas, games and snacks. It was a very nice event where we were able to interact with our peers. It lasted about 3 hours. We played games and music. Everyone seemed to really enjoy themselves

## First Years Activity: Christmas Jumper Competition

Date	December 16th, 2021
Time	15:00 - 17:00
Location	The Hok
Participants	15
Brief Description	We organised a Christmas jumper/outfit competition for first years. People had to show up during the morning lecture with some accessories/clothes. The first-year committee then took pictures and decided the top three best outfits and gave them prizes after the second lecture. There were snacks, drinks, music, and prizes



First Years Activity: Online Games Night	
Date	January 19th, 2022
Time	21:00 - 23:00
Location	Online / <a href="https://www.gather.town/">https://www.gather.town/</a>
Participants	15
Brief Description	We organised an online game night for especially the first year Itiwana members. The activity included online games such as uno, Cluedo, song trivia and many others. It took place through an online link which gathered people in a 'gather town'.

#### Planned activities

- March: Parents evening
- Easter Brunch
- September: First year's weekend

# ICA COMMITTEE

Committee Members	Function
Marthe Baalbergen	Editor-in-chief
Bente Heydelberg	Text editor & Promotion member
Jelmer Sijperda	Text editor & Media member
Katyanna Horvath	Text editor & Lay-out editor
Liselot Voordouw	Text editor & Lay-out editor
Saika Nishikawa	Text editor & Secretary

ICA COMMITTEE, STATUS MID-TERM EVALUATION	
INCLUSIVITY	
1. Reach out to Itiwana Members of all years to write an article	<input checked="" type="checkbox"/> 
SUSTAINABILITY	
2. Within the Sustainability Month, the ICA will add articles that address sustainability	
COMMUNICATION	
3. Make more promotions on the Itiwana social media before publishing	<input checked="" type="checkbox"/>
4. Get specific functions	<input checked="" type="checkbox"/>

## INCLUSIVITY

1. In the first Issue 'semiotics', we did not have articles from Itiwana members outside of the committee. The reason was that the committee members were eager to write an article themselves and therefore we already had enough articles including the ones from external authors.

## COMMUNICATION

3. In the first Issue, we have promoted on the ICA Instagram account by giving previews of the various articles that we were going to release. With these teasers, we tried to make the members more engaged with the process of making the ICA.
4. At the beginning of this year, we divided the tasks in the ICA Committee. We had an secretary (Saika), Promotion (Bente), and head editor (Marthe), and two general members (Jelmer and Kat). This helped me to give more instructive tasks to the special functions.

#### OVERVIEW ISSUES










Issue 1: Semiotics	
Date	February 2022
Amount of prints	0
Amount of pages	Not applicable
Report	The first ICA of this year covered the theme 'Semiotics'. The articles in this issue range from the semiotics of conspiracy theories to the meaning of flags. We got lucky with having a lot of external articles and some committee members wrote an article themselves

#### Planned Issues

- June 2022: Theme: tba, number of pages: tba.

## MEDIA COMMITTEE

Committee members	Function
Eva van der Boog	Co-Chair
Marthe Baalbergen	Co-Chair
Linde Schouffoer	Planner
Roxanne Hendrix	Planner
Elisa Josefina Peset Partin	General Member
Sa Mu	General Member

POLICY, STATUS MID-TERM EVALUATION	
INCLUSIVITY	
1. Create inclusivity for all our members by being active on several different platforms	
2. Approach students of different years, staff and alumni to contribute to our digital Bulletin and all other platforms	<input checked="" type="checkbox"/> 
3. Bringing new visual outputs to Itiwana promotion, we will be transparent with the members about wanting to be in videos	
SUSTAINABILITY	
4. Produce the Bulletin online instead of on paper in order to reduce paper waste	
5. Incorporate and highlight sustainability in all posts and on all our platforms in order to increase awareness	
COMMUNICATION	
6. Strong communication between Eva van der Boog and Marthe Baalbergen as co-Chairs	<input checked="" type="checkbox"/> 
7. Both sides of the Media Committee will cooperate and complement each other while work remains clear for all Committee Members	
8. Use visual social media platform YouTube again	
9. Open new Itiwana social media platforms, like TikTok and Spotify to be able to create more diverse content	



## INCLUSIVITY

1. We are currently mostly active on Instagram and our new Itiwana Blog, accessible via the Itiwana website, but are exploring the use of different platforms with different forms of communication as well.
2. We are working on a diverse range of articles and columns for our Itiwana Blog, including our recurring column “Humans of CADS”, in which we are and are aiming to feature different people from our study.

## SUSTAINABILITY





5. We have informed our committee members about our board pillars, including sustainability. By creating an online blog, which will be bundled to create one big Bulletin edition, we are actively working on sustainability. Additionally, during Sustainability Month in March we will focus on the topic of sustainability in our blogposts.

## COMMUNICATIONS

7. Because the Media Committee is a very new committee, as well as because we are with a small group of committee members, we have decided to refrain from splitting up in different sides with specific tasks. Rather, we work as one team exploring both the blog-writing, as well as the photographing and filming. In the future it might be interesting to revisit the idea of creating more of a task division. We will discuss this possibility with our successors. Especially this first year of the media committee, it is useful to have two chairs, so we can share the workload and explore what we want to do, but this might not be as beneficial in the future
9. We have not yet been able to focus on different platforms the past months, since the Media Committee is newly established this year, and our main focus up until now has been to get started with the Itiwana Blog. We aim to focus more on this the rest of the year.

## SURVIVAL COMMITTEE

Committee members	Function
Kim Meijer	Chair
Vince Kajzinger	Secretary
Jaap Dechering	Treasurer
Hanna Schoneveld	Promotion Officer
Rémi ten Hoorn	External
Iza Blankendaal	General Member
Thirza van 't Rood	General Member

POLICY, STATUS MID-TERM EVALUATION	
INCLUSIVITY	
1. We will try to make internationals feel safe and comfortable with joining the Survival Weekend and the Hitch-hike Weekend. For example, by giving the option of traveling with a Dutch person	
2. After every activity we will evaluate how inclusive that activity was and what future generations could do better	
SUSTAINABILITY	
3. Because of COVID-19, we are not sure if a Hitch-hike Weekend will be safe for ourselves and others.	<input checked="" type="checkbox"/>
4. For the Survival Weekend, we will think of the most sustainable way of traveling.	
COMMUNICATION	
5. After every activity, we will evaluate.	

## INCLUSIVITY

1. We offered to create duos with an international and a Dutch person for the hitch-hike, but people mostly just seemed to want to go with their friends, which we prioritized.

## SUSTAINABILITY

3. Even though there were still some COVID-19 measures we still decided to go through with the Hitch-hike weekend.

## OVERVIEW ACTIVITIES







Get to know each other day	
Date	9-2-2022
Time	17:00-19:00
Location	FSW and online
Number of visitors	16 at FSW and 5 online.
Report	During this low-key activity people had the chance to get to know their duo that they were hitch-hiking with, the entire group and get some tips and tricks on how to hitch-hike. We went over the booklet that we created for the hitch-hike weekend, discussing the program, tips and tricks, the covid-19 protocol and the packing list. Most people that are joining the Hitchhike showed up (20 out of 31), we provided snacks and it was generally a lot of fun. Setting up the hybrid system was a bit of struggle and could have been prepared a bit better.



## Planned activities

- 8-10 April 2022: Survival weekend

## TRAVEL COMMITTEE

Committee Members	Function
Scott Leesberg	Chair
Des van Binnebeke	Secretary
Nina Aalders	Treasurer
Alia Dobson	Promotion Officer
Viola Palmiotto	Promotion Officer
Myrthe List	External Affairs Officer
Synniva Geus	External Affairs Officer

TRAVEL COMMITTEE, STATUS MID-TERM EVALUATION	
INCLUSIVITY	
1. The Travel Committee, and particularly the study trip, will be a safe place in which everybody is accepted and celebrated for who they are	
2. The main language of the study trip will be English	
3. We will be closely monitoring how the Travel Committee can improve on the level of inclusivity, such as gender, sexuality, disability	<input checked="" type="checkbox"/> 
4. Any funding possibly received by the faculty and/or University will be used to make this trip more inclusive towards people who cannot afford to join otherwise	<input checked="" type="checkbox"/> 
SUSTAINABILITY	
5. We will organise a study trip that is as sustainable as possible	<input checked="" type="checkbox"/> 
6. The Travel Committee will be using sustainable and recyclable products	
COMMUNICATION	

7. There will be clear and transparent communication between the Travel Committee and the travelers	
8. The Study Trip will be promoted on social media and through emailing	

#### INCLUSIVITY

2. The trip has not taken place yet, so this cannot have been done yet.
3. At the sign-up, we have asked whether we need to take anything into account. Like dietary restrictions, allergies, and disabilities. We will send another survey to the travellers once they have all been confirmed, asking for more information mentioned above.
4. A part of money raised by the External Affairs Officer will be used for making the trip cheaper, to be more inclusive.

#### SUSTAINABILITY

5. We will organise a trip that is as sustainable as possible with the financial means we have. At the moment of this General Assembly, we are not entirely sure how we will be travelling. We are looking into a bus trip with so-called 'green seats', a more sustainable option among bus travel.
6. We have been using less paper products and focused on online use of google docs and the like.

#### COMMUNICATION

7. The trip has been advertised on the Itiwana Instagram and in the Itiwana Update WhatsApp group. Furthermore, we will make a WhatsApp group once all travellers are signed-up. In this group, we will share necessary information. Furthermore, we will organise information evenings in which we will share more information on the trip, and where travellers can ask questions.

#### OVERVIEW ACTIVITIES






Trip Announcement	
Date	23-11-2020
Time	13:00-13:30
Location	FSW, SA49

Number of visitors	Around 10
Report	For this year's Itiwana study trip, we have made a video revealing where we are going this year. We are travelling to Poland and the Czech Republic this year! A small group of around 10 people gathered. There was an online Zoom-meeting present and shared, but nobody made use of this option. When the Travel Committee showed the video, people were excited to see the destination. They asked some questions about details of the trip, like dates and prices. It was a brief gathering but it made people excited for the trip.

#### Upcoming Activities

- Information Evening 1
- Information Evening 2
- Iti-trip: May
- Reunion

# LOGO THINK TANK

POLICY, STATUS MID-TERM EVALUATION	
INCLUSIVITY	
1. Incorporate ideas generated by the brainstorm session in order to create a logo that is representative of all of Itiwana	
2. We will encourage older year students to join	<input checked="" type="checkbox"/>
3. Multiple opportunities will be given to everyone	
SUSTAINABILITY	
4. The name 'Itiwana' will not be included in our new logo	
COMMUNICATION	
5. We will give regular updates	
6. The logo will be finished under this Think Tank. We aim to finish this process before summer break	

## INCLUSIVITY

- I am very proud to announce that within the Logo Think Tank we have members from every year of our study as well as alumni.

## COMMUNICATION

- We have a tab on our website on which reports are published, but we will work to update this tab more regularly and make more people aware of its existence.
- This is a deadline we set for ourselves. If finishing before summer break proves to be impossible, we will aim to finish it within the board year of XXIX. Under all circumstances we want to avoid having to burden yet another board with the tasks of finding a new logo, as a last resort we are even willing to continue in the board year of XXX with the same or a similar member composition.

## Planned activities

- 23 February 2022: Open brainstorm drawing workshop

## COVID-19

While at the beginning of the year it seemed COVID-19 was coming to an end, this was clearly not the case. We aim to pick up new measures as smoothly as possible as they come along and will keep everybody's health and safety in mind when we either loosen or tighten the COVID restrictions at Itiwana activities. We hope we can realise all of our plans in person, but, of course, safety goes first.

## BUDGET

The mid-term financial report can be found after the 'General Assembly: Mid-term Evaluation' at: [www.itiwana.org](http://www.itiwana.org) – Itiwana – Report & Policy – Board XXIX, 2021-2022.