

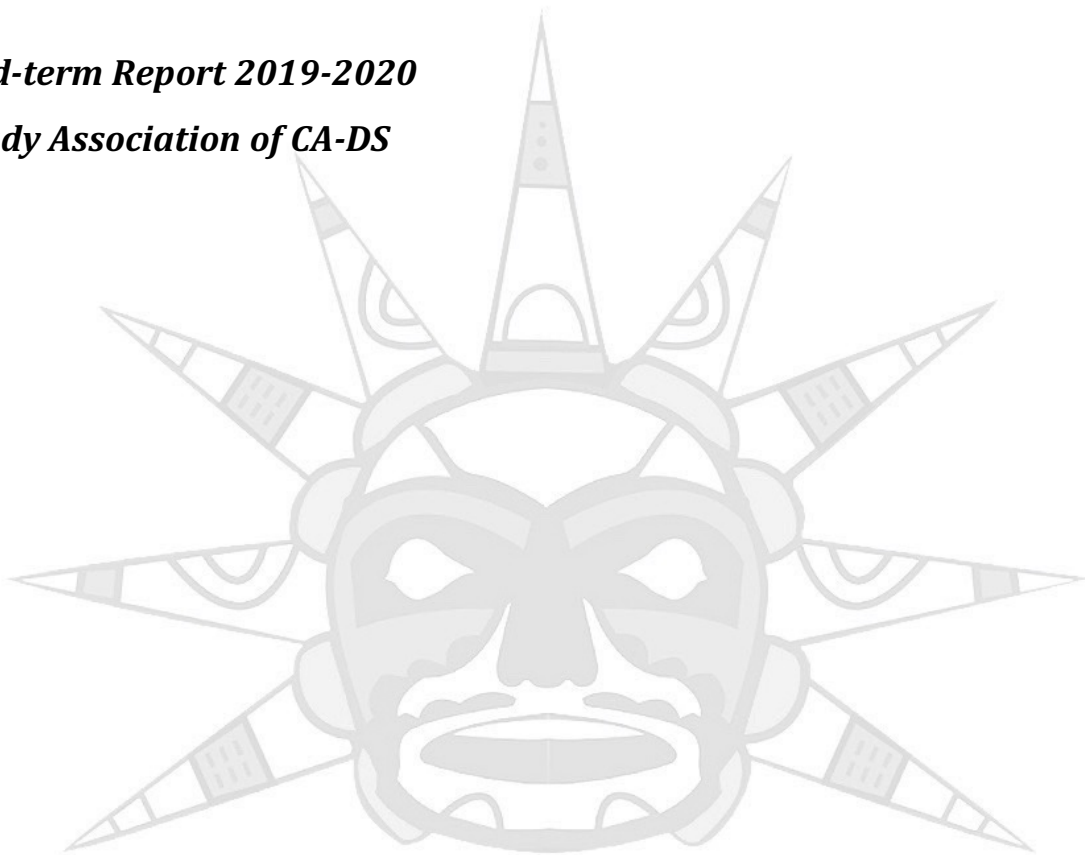


Universiteit Leiden

ITIWANA

Mid-term Report 2019-2020

Study Association of CA-DS



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PREFACE

You are about to read the midterm report of the study association Itiwana. We have drafted a policy and presented these plans at the General Assembly: Policy Presentation. This report consists of an overview after six months of operating.

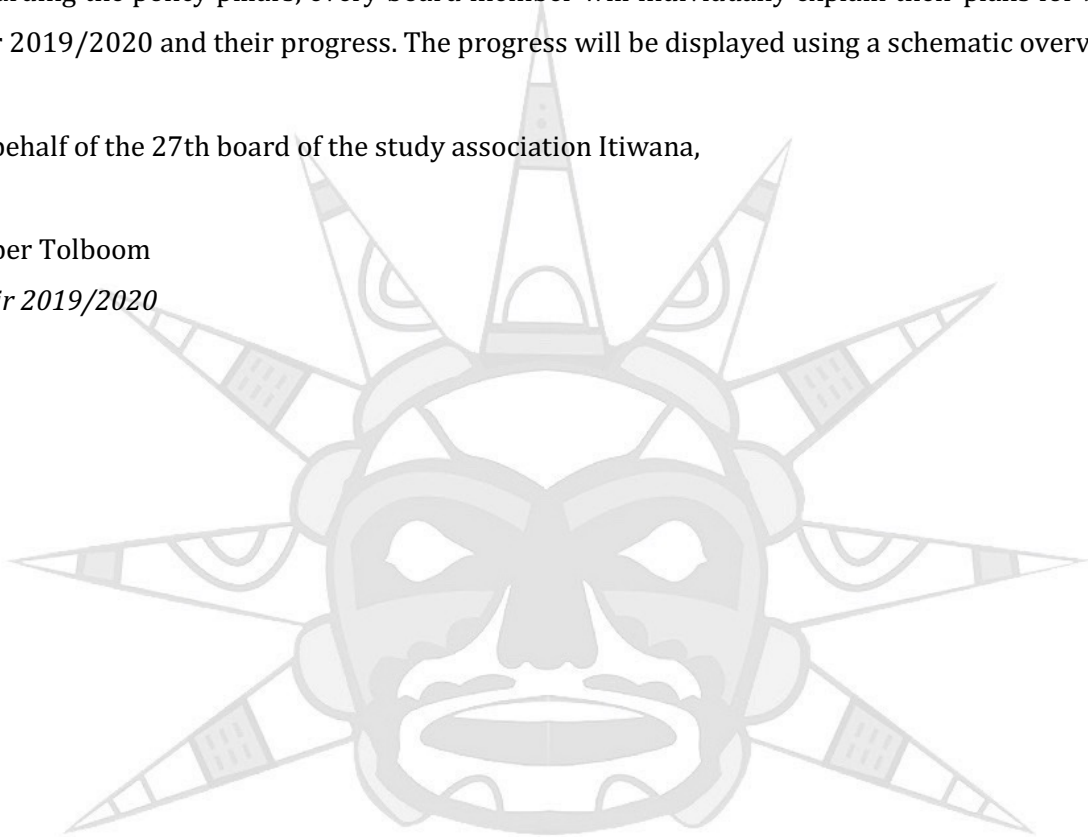
The 27th board and the committees have been busy with realizing the plans. In this report all questions about what has been done and what has to come will be answered.

Regarding the policy pillars, every board member will individually explain their plans for board year 2019/2020 and their progress. The progress will be displayed using a schematic overview.

On behalf of the 27th board of the study association Itiwana,

Amber Tolboom

Chair 2019/2020



BOARD DIVISION

| Naam en Functie | Verdeling commissies | | |
|---|---------------------------------------|--------------------|-------------|
| Amber Tolboom Chair | Guide of the First Years Committee | Contact WDO | |
| Loes Moree Secretary | ICA Committee | Clothing Line | |
| Simone van der Hoek Treasurer | Travel Committee | | |
| Wouter Keijzer Education Officer | Education Committee | LaSSA | Contact SKG |
| Jet Huugen External Affairs Officer | Acquisition & Alumni Committee | Survival Committee | |
| Simone Luca Activities Officer | Activities Committee | Clothing Line | |
| Mandy Huibregtsen Communications Officer | Bulletin Committee | Photo Committee | |

COMMITTEE COMPOSITION

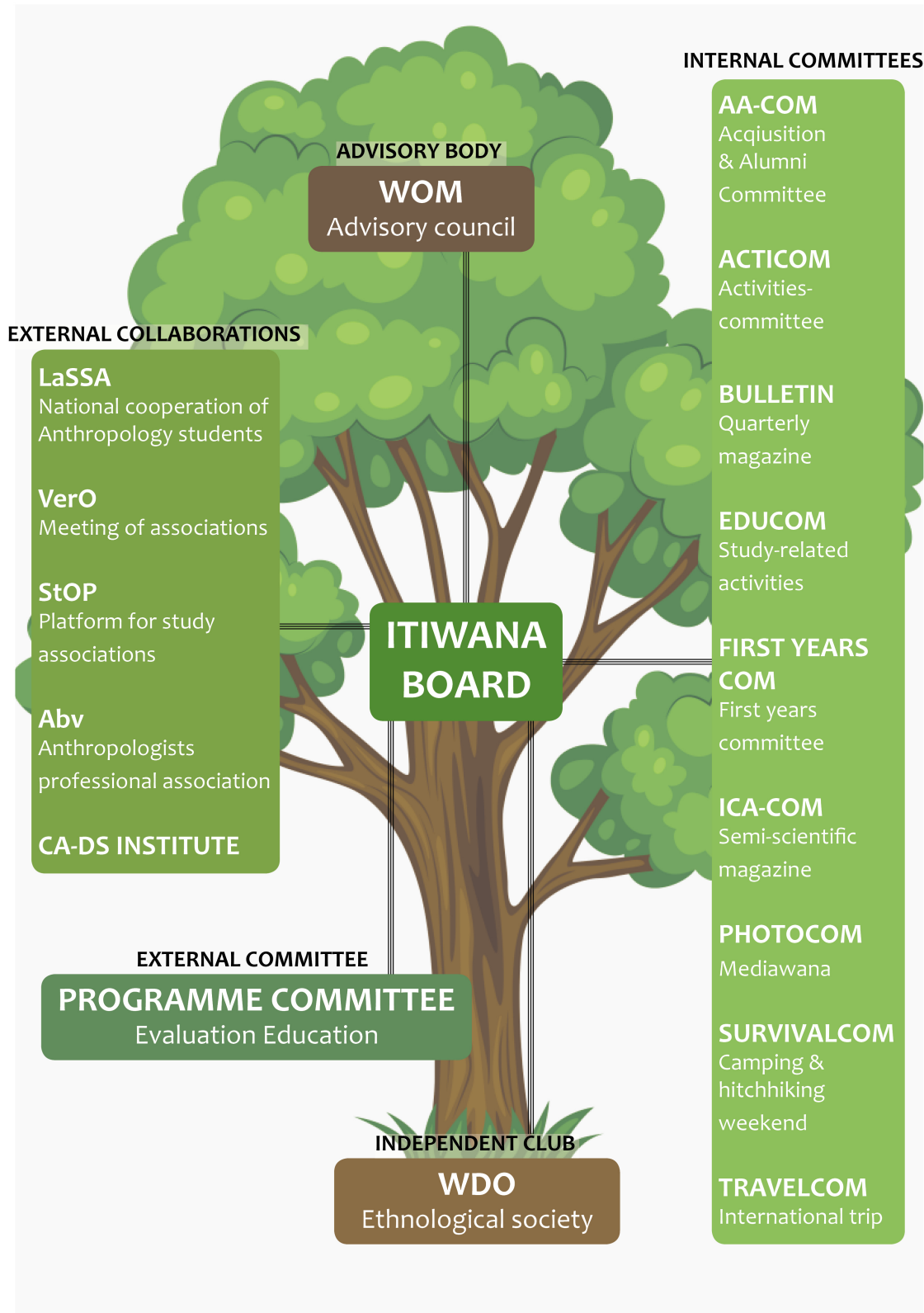
| | | |
|---|---|--|
| AA-Committee Jet Huugen Nova Folkersma Vera de Groot Lena Kwakman | Activities Committee Simone Luca Justin Brakkee Loes Moree Joey Phero Bui Anna Pabērza | Bulletin Committee Mandy Huibregtsen Yong Lin Hovenga Anouk de Jong Emma van der Plas |
| Education Committee Wouter Keijzer Jenny van Lienden Florentino Rodao Thirza van 't Rood | First Years Committee Amber Tolboom Mai-Lu Ensink Isabel Freie Rémi ten Hoorn | ICA Committee Loes Moree Roos Capel Rémi ten Hoorn Irene Midttun Veronie Rouschop Ole Witte |
| LaSSA Committee Wouter Keijzer Veronie Rouschop | Photo Committee Mandy Huibregtsen Mai-Lu Ensink Nova Folkersma Anthonie Kluis Simone Luca | Survival Committee Jet Huugen Iza Blakendaal Sarah Bozuwa Mila Benjamins |
| Travel Committee Simone van der Hoek Iza Blakendaal Hannah van der Donk Anne van der Enden Jasmijn Gultuna Roxanne Hendrix Sanne Klarenbeek | | |

'FRIENDS OF ITIWANA'

| WOM | WDO | |
|-------------------------|-----------------------|--|
| Igor Boog | Vera Vloedgraven | |
| Sophie Frankenmolen | Claire van den Helder | |
| Simone de Boer | Lena Kwakman | |
| Bregje Schreuders | | |
| Sanne Hogesteeger | | |
| Nadia Teunissen | | |
| Merel de Schepper | | |
| Ruben Reus | | |
| Lizet Wesselman | | |
| Margot van der Meulen | | |
| Janita Sanderse | | |
| Tessa Kremer | | |
| Jemma Middleton | | |
| Eslin Cohen Stuart | | |
| Maarten Teunisse | | |
| Lenne Michiels | | |
| Samoa Greeve | | |
| Caroline Auée | | |
| Laure Lemeire | | |
| Christien van de Pavert | | |
| Manon Delhaas | | |
| Lena Kwakman | | |
| Veronie Rouschop | | |

COMMITTEE TREE

Below is an image which represents the internal and external contacts of Itiwana and the composition of the committees of Itiwana.



POLICY PLAN PILLARS

Based on the policy pillars of prior years and on our own experiences as members of Itiwana we drafted the following policy pillars where we want our focus to be in the board year 2019/2020: 'interact' and 'inform'. We want members to be actively involved with Itiwana to make sure the study association will stay a lively association. To realize this we want to create many forms of interaction with members, between members and with external parties and keep the members informed of activities and possibilities at all times.

INTERACT

The policy pillar 'interact' is central during our board year. Our study association is small and recently became international. Therefore we believe that many forms of interaction are important to keep our members involved. When members are involved and have the possibility to interact with many different groups of people they will become more active and keep the study association more lively.

As the board we want to project an open attitude towards our members to initiate interaction. We will welcome everybody who enters the Hok and make sure every member feels welcome by initiating conversations and paying attention to the members. We also want to create multiple forms of interaction where members can interact with members of the same year of the bachelor, with members of other years of the bachelor and with us, the board to make the members feel more involved and to initiate new contacts between members.

Furthermore we want to maintain close relationships with the other study associations of the Faculty of Social and Behavioral Sciences, the LaSSA, the Institute and the programme committee. This is beneficial for the members because they will be informed about the activities of these parties and will have a broader spectrum of activities and opportunities. This is also beneficial for the institute and the programme committee because a close interaction can mean more input from the students.

Concrete steps 'interact'

1. The Hok is designed to have an open attitude towards members by putting up photos of activities, quotes and having a birthday calendar. When an international student is present in the Hok the board will make sure that the used language is English to make sure nobody feels excluded.
2. Furthermore we want to make the Hok more organized: we have loads of stuff which

could have a better place of storage in the Hok. Therefore we will rearrange the closets and buy more storage boxes to put stuff in which will result in an Hok that is more taken care of and will project peace. We also have made agreements that every board member will clean up after their Hok duty and we have made a cleaning schedule with more specific tasks.

3. We will go on with the concept 'Committee Clash' introduced by the previous board, board XXVI. The committee clash is a challenge where committee members can receive points for attending Itiwana activities and/or fulfilling assignments or challenges. Just like board XXVI we believe that this form of interaction can create more involvement of members and can create more contacts between members .
4. Another form of interaction we want to introduce is a study buddy system. We have heard from the institute and from members of Itiwana that there is a need for study groups. This and our aim to create more forms of interaction created the idea of a study buddy system where we will try to combine students of different years of the bachelor to form a study buddy group.
5. We will go on with the concept 'Goodfood Hokhours' introduced by board XXVI. This monthly Hokhour attracts many members to the Hok which results in members feeling more comfortable to visit the Hok more often. The other monthly Hokhour will be 'Iteawana' where we will offer tea and some biscuits.
6. Board XXVI recommended to organize two drinks a month since the bachelor became international which resulted in more first years. We will begin with organizing two drinks a month. We will evaluate if we want to keep two drinks a month or go back to one drink a month during the 'General Assembly: Midterm Evaluation' where we will vote about the issue immediately.
7. In addition to participating in the EL CID week we will participate in the OWL week to recruit new members and introducing Itiwana to as well as the Dutch students as the international students. We will also promote the possibility of being an OWL-week mentor to our members to stimulate the connection between Dutch and international students.
8. Furthermore, we want to make the English version of the Itiwana website the main page and keep the Dutch version of the website as a selectable option, so as to give our Dutch members a choice.
9. As the Board we want to be close to our members. Therefore it is important that we are present at all Itiwana activities. The standard is that a board member is always present when he or she is available. However when a board member is unavailable the minimum of board members that have to be present is four.

INFORM

To make sure the members are involved and stay active it is important to keep them informed about all activities and other possibilities that Itiwana and other external parties have to offer. Promotion plays a very important role in this. We want to communicate clearly to our members to keep them informed and to keep us informed about their expectations. We want to give structured information so our members can find the needed information fast and easy.

Keeping the members informed is important but as board members it is also very important to stay informed about all that is happening within Itiwana. Therefore we will communicate clearly with each other about position, committee and personal matters so we will not get in each other's way and can support each other in the best way. This way we will project the board as a unity towards members and other parties. Within committees there also will be clear agreements about the tasks of each member to encourage a smooth cooperation.













Concrete steps 'inform'

10. We will continue to only use the public Facebook page 'Study association Itiwana' to give members structured Itiwana related information. The Secretaty, Loes Moree, will be the only board member who will post in the Facebook page 'Dumpiwana'. All the board members are editors of the public Facebook page. However no one will post anything without consulting the Communications Officer, Mandy Huibregtsen.
11. To be able to look back on the agreements we made within the board we have constructed and signed a social contract. This way when a board member does not stick to the agreements the violation of the social contract can be pointed out and he or she can be reminded of the agreements.
12. We sat down with Board XXVI to make plans for changing the procedure of choosing and appointing a new board. We will organize an extra General Assembly to present our plans and to vote about these plans.
13. Promotion will remain an item of the agenda during board meetings. During these meetings board members can point out the way they want certain activities to be promoted. This way the Communications Officer, Mandy Huibregtsen, can put it in the promotion calendar.

ITIWANA GENERAL

27th board of Itiwana

Board 2019-2020

| POLICY, STATUS MID-TERM EVALUATION | |
|---|---|
| Interact | |
| 1. Speaking English when international students are present | <input checked="" type="checkbox"/>  |
| 2. Making the Hok more organized |  |
| 3. Committee clash | <input checked="" type="checkbox"/>  |
| 4. Creating a study buddy system |  |
| 5. Goodfood and Itewana | <input checked="" type="checkbox"/>  |
| 6. Two drinks a month | <input checked="" type="checkbox"/>  |
| 7. Participating in the OWL week in February and September | <input checked="" type="checkbox"/>  |
| 8. Making the main page of Itiwana the English version | <input checked="" type="checkbox"/> |
| 9. Board presence at activities | <input checked="" type="checkbox"/>  |
| Inform | |
| 10. Only using the public Facebook page 'Study association Itiwana' | <input checked="" type="checkbox"/>  |
| 11. Draft a social contract | <input checked="" type="checkbox"/> |
| 12. Extra General Assembly: General Assemblies' Schedule | <input checked="" type="checkbox"/> |
| 13. Promotion as an item on the agenda during board meetings | <input checked="" type="checkbox"/>  |
| Met | <input checked="" type="checkbox"/> |
| Met but continuous | <input checked="" type="checkbox"/>  |
| Not yet met | <input checked="" type="checkbox"/> |
| Still working on it |  |
| Not in policy | <input type="radio"/> |

B.T.W. The legend above will be used during this report.

INTERACT

1. We are trying to always remind everybody to speak English when an international student is present. However sometimes people (including ourselves) switch back to Dutch quickly and we can work on reminding people more often.
2. We have made a cleaning schedule for board members and have made a planning for each board member to reorganize a cabin or place within the Hok. This planning will be

executed in the next few weeks and will be done before the new board is installed.

3. The 'Committee Clash' is up-to-date and has made a lot of members very passionate about winning and coming to activities. So far we have had the committee clash 'challenges': the baking contest and the committee photo contest. However the committee clash could always be more active. We think if we, as a board, hype up the committee members more it could be an even greater success.
4. We have looked at the possibilities of a study buddy system and asked around if there was a need for a study buddy system. However we have not used it in practice because we came to the conclusion that this system has to be introduced in the beginning of the academic year. Therefore we will set up a plan for the next board and will start up the system in September 2020 if the next board wants to implement it in their policy as well. We will advise the next board to implement this study buddy system idea.
5. We have a bimonthly Hokhour. These are very well visited because the first years always have their lecture break during the Hokhour or the Hokhour is right before their lecture. Hokhours were special food is present are visited the most.
6. The year we have had two drinks a month. During the first semester the drinks were not very crowded because the first years had a deadline every other week on Thursday. This only came to our attention when the semester was almost over. The second semester the first years have a lecture at 9 A.M. on Thursdays. However there has always been at least a small group of members. We want to evaluate if two drinks a month is fine or if we have to go back to one drinks a month.
7. We have been present at the OWL week in February 2020 and we will be present at the OWL week in September 2020. The next Chair will give a presentation at this event.
8. We have made the English version of the website the main page of the website of Itiwana and have kept the Dutch version as an option so our members have a choice.
9. We have always been present at activities with at least four board members which the minimum of board members as presented in our policy. We have found this to be a very handy and good rule within the board because every activity is discussed during board meetings and we are well represented at every activity.

INFORM

10. We have only used the public page 'Study Association Itiwana'. The Communications Officer, Mandy Huibregtsen, is the only one who has posted something on the Facebook page to provide Itiwana related information. The Secretary, Loes Moree, is the only one who can and who has posted anything in the Facebook page 'Dumpiwana'.
11. In the beginning of the board year we have constructed a social contract and we have

been reminding each other of these agreements and have kept ourselves to these agreements.


















12. We have organized an extra General Assembly and have discussed and presented our policy regarding the General Assemblies' Schedule which was based on the meeting with and the first draft of the schedule of Board XXVI.
13. Promotion is an item on the agenda of board meetings. However we did forgot to discuss this topic excessively in the beginning of the board year. We have changed this attitude and now we are very consistent of discussing the item of promotion.



CHAIR

Amber Tolboom

Chair 2019/2020

| POLICY, STATUS MID-TERM EVALUATION | |
|--|---|
| General | |
| 1. Functioning as the central point of contact | <input checked="" type="checkbox"/>  |
| 2. Keeping in contact with external parties | <input checked="" type="checkbox"/>  |
| 3. Process all emails of: chair@itiwana.org | <input checked="" type="checkbox"/>  |
| 4. Plan and guide board meetings and general assemblies | <input checked="" type="checkbox"/>  |
| 5. Function as contact for WDO | <input checked="" type="checkbox"/>  |
| 6. Projecting a representative image of Itiwana | <input checked="" type="checkbox"/>  |
| 7. Guide the First Years Committee | <input checked="" type="checkbox"/>  |
| 8. Making a weekly 'Words of the Week' poster | <input checked="" type="checkbox"/>  |
| Interact | |
| 1. Keeping close contact with the WDO | <input checked="" type="checkbox"/>  |
| 2. Set up a sounding board |  |
| 3. Making a group chat and organizing activities with our neighbor boards | <input checked="" type="checkbox"/>  |
| 4. Having an active and professional attitude | <input checked="" type="checkbox"/>  |
| 5. Set up a study buddy system |  |
| Inform | |
| 6. Sit down with the Communications Officer, Mandy Huibregtsen, once a month | <input checked="" type="checkbox"/>  |
| 7. Sit down with the Treasurer, Simone van der Hoek, once a month | <input checked="" type="checkbox"/> |
| 8. Putting a short overview of upcoming activities on the agenda | <input checked="" type="checkbox"/>  |
| 9. Making a weekly 'Words of the Week' poster | <input checked="" type="checkbox"/>  |
| 10. Guiding two board evaluations and keeping guides up to date |  |

INTERACT

2. The Secretary, Loes Moree, and I had made a plan and were approaching people who have mentioned their interest in joining. The plan was to gather with the group of people who have let us know there are interested in joining this meeting and give them a free dinner as a reward for joining and to make it a more informal meeting. During this dinner we would have discussed tips and tops on how to improve Itiwana and how to make more people feel welcome at Itiwana. However due to the corona crisis this

sounding board meeting could not take place. We do want to pass down this idea and the draft of our plan to Board 28.

5. The Treasurer, Simone van der Hoek, and I have discussed the possibilities of creating a study buddy system and if there is a need for this system. We came to the conclusion that implementing this system should be done in the beginning of the academic year. Therefore, we will set up a plan for Board XXVIII and we will advise them to implement it during their board year. If they are interested we will start up the application system and Board XXVIII can take it from there.

INFORM

6. It turned out that the needed information for promotion is mostly discussed during the board meetings or through private communication with the Communications Officer, Mandy Huibregtsen. Therefore, we have not found it as necessary as we thought to sit down once a month in the first semester. However we now feel like sitting down once in a while is very handy because sometimes the annual planning is missing information of the promotion calendar or vice versa because we both get information from different parties. Sitting down keeps both plans completely up to date.
7. The Treasurer, Simone van der Hoek, and I have tried to plan moments where we sit down and discuss the finances. However, this has not yet succeeded. We have discussed relevant topics of the finances so I do have an idea of what is happening but a detailed meeting where we discuss all topics has not happened yet. We came to the conclusion that these meetings do not have to take place once a month because this should be done by the Vice Treasurer. As a Chair it is still important to know what is going on financially, but the details should be known by the Vice Treasurer.
10. The first board evaluation which was supposed to happen on the 2nd of April did not take place because I did not think that an online setting would be appropriate for this meeting. An online setting would make it less personal and more difficult to discuss certain subjects. The personal evaluations did take place. Jet Huugen, the Vice Chair planned and guided these one on one meetings.












SECRETARY

Loes Moree



Secretary 2019/2020

POLICY, STATUS MID-TERM EVALUATION


General

1. Keep track of the member database ☒ 
2. Provide address or email lists if board members need this ☒ 
3. Process all the paper mails and the emails from info@itiwana.org ☒ 
4. Take minutes during the board meetings and the General Assemblies and publish the notes from the General Assemblies on the Itiwana website ☒ 
5. Make sure the archive is neat and tidy during the year. Add things to the archive if needed ☒ 
6. Structure the Facebook groups Itiwana and Dumpiwana. If necessary, I add new members or remove former members from these groups ☒ 
7. Backup the member database two times a year ☒ 
8. I am Chair of the ICA Committee ☒ 
9. I am responsible for the Itiwana merchandise together with the Activities Officer, Simone Luca ☒ 
10. I am a general member of the Activities Committee ☒ 
11. Bear primary responsibility that Itiwana complies with the obligations concerning the General Data Protection Regulation (GDPR) ☒ 

Interact

1. Conduct a questionnaire two times this year to find out what the students think of the association ☒ 
2. Attend the meeting of the Studieverenigingen Overleg Platform (StOP) together with the Chair, Amber Tolboom ☒
3. Set up a sounding board together with the Chair, Amber Tolboom 

Inform

4. Inform students about anthropology related external activities and internships on Dumpiwana. Send relevant internships to the Education Officer, Wouter Keijzer, who will put it on www.itiwana.org ☒ 

- 5. Search for a better membership file to replace PC Leden ☑️👉
- 6. Update the InDesign guide ☑️
- 7. Make an online COVID-19 related blog together with the study associations Emile, Labyrint and SPIL. 🕒

GENERAL

- 9. The designs of the clothes are finished. Due to COVID-19 we will postpone the release of the clothing line to September.
- 11. Together with Chair Amber Tolboom I went to a course about the General Data Protection Regulation (GDPR), organised by the StOP. On top of that, I have read the GDPR guide written by my predecessor Veronie Rouschop. With this knowledge I make sure Itiwana complies with the obligations concerning GDPR.

INTERACT

- 1. In January I have conducted the first survey of the year with 44 responses. This resulted in better insights into members' opinions. I will conduct the next survey at the beginning of September 2020. This data can be used by the next board.
- 3. In the survey we asked members to join the sounding board. Four of them want to participate. The Chair, Amber Tolboom, and I had made a plan and were approaching people who have mentioned their interest in joining. The plan was to gather with the group of people who have let us know there are interested in joining this meeting and give them a free dinner as a reward for joining and to make it a more informal meeting. During this dinner we would have discussed tips and tricks on how to improve Itiwana and how to make more people feel welcome at Itiwana. However due to the corona crisis this sounding board meeting could not take place. We do want to pass down this idea and the draft of our plan to Board 28.

INFORM

- 5. The website of the new membership file is finished. I will sit down with the audit committee. They will check if the SEPA, the way we request automatic transactions, is correct. If this is the case, I can officially launch the new membership database.
- 7. Together with the SPIL, Emile and Labyrint I have made an online blog to give our members advice on how to stay productive, happy and healthy during quarantine. Students, study advisors and teachers have contributed to the blog. We will promote this blog on the Instagram stories.

TREASURER

Simone van der Hoek

Treasurer 2019/2020

| POLICY, STATUS MID-TERM EVALUATION | |
|---|-------------------------------------|
| General | |
| 1. The management of the ING and ASN account | <input checked="" type="checkbox"/> |
| 2. Managing the tills | <input checked="" type="checkbox"/> |
| 3. Keep an annual financial overview of all income and expenditure | <input checked="" type="checkbox"/> |
| 4. I will make a budget considering the advisory budget | <input checked="" type="checkbox"/> |
| 5. Drawing up an advice budget for the treasurer of the year 2020/2021 | <input type="checkbox"/> |
| 6. Draw up a midterm report and a financial annual report | <input type="checkbox"/> |
| 7. Executing the contribution collections | <input type="checkbox"/> |
| 8. Supporting and controlling the committee treasures | <input checked="" type="checkbox"/> |
| 9. The accountancy will be kept safe and back-ups will be made | <input type="checkbox"/> |
| 10. I am chair of the Travel Committee | <input checked="" type="checkbox"/> |
| Interact | |
| 1. Stay in touch with the committee treasurers | <input checked="" type="checkbox"/> |
| 2. Ask the committee chair to join the training I will give the committee treasurer | <input checked="" type="checkbox"/> |
| 3. Make a 'pocket guidebook' for the committee treasurers | <input checked="" type="checkbox"/> |
| 4. Maintain close contact with the rest of the board | <input checked="" type="checkbox"/> |
| 5. Set up a study buddy system together with the Chair, Amber Tolboom. | <input type="checkbox"/> |
| Inform | |
| 6. Check the Treasurer e-mail and keep up with the finances at least twice a week | <input checked="" type="checkbox"/> |
| 7. Inform and involve my fellow board members about important financial decisions | <input checked="" type="checkbox"/> |
| 8. Adopt a formal communication style towards external parties | <input checked="" type="checkbox"/> |

GENERAL

9. This has not yet happened, but I will make a backup on the external hard drive soon.

INTERACT

3. The 'pocket guidebook' for the committee treasurers was ready well on time, but my communication to the committee treasurers was not clear enough. So now only a part of the committee treasurers is using the 'pocket guidebook'. For next year, the Treasurer could organize a meeting where all the committee treasurers come together to hand out

the booklets.

5. The Chair, Amber Tolboom, and I have discussed the possibilities of creating a study buddy system and if there is a need for this system. We came to the conclusion that implementing this system should be done in the beginning of the academic year. Therefore, we will set up a plan for Board XXVIII and we will advise them to implement it during their board year. If they are interested we will start up the application system and Board XXVIII can take it from there.







EDUCATION OFFICER

Wouter Keijzer




Education Officer 2019/2020

POLICY, STATUS MID-TERM EVALUATION




General

- | | |
|---|---|
| 1. Contact courses' coordinators to make a book list | <input checked="" type="checkbox"/> |
| 2. Manage the rest of the book sale | <input checked="" type="checkbox"/>  |
| 3. Be a point of contact for students who bought books | <input checked="" type="checkbox"/>  |
| 4. I am the chair of the Education Committee | <input checked="" type="checkbox"/> |
| 5. Be a point of contact between Itiwana and the institute | <input type="checkbox"/> |
| 6. I am a member of the OLC (programme committee) | <input checked="" type="checkbox"/>  |
| 7. I am part of the faculty's student sounding board (SKG) | <input checked="" type="checkbox"/> |
| 8. I am a general member of the LaSSA board | <input checked="" type="checkbox"/> |
| 9. I am Vice-Treasurer | <input checked="" type="checkbox"/> |
| 10. Sending out periodical newsletters | <input checked="" type="checkbox"/>  |
| 11. Manage the internships on a central page on the website | <input type="checkbox"/> |

Interact

- | | |
|---|---|
| 1. Close contact with Studystore and helping students with the process | <input checked="" type="checkbox"/>  |
| 2. Be a point of contact for study-related questions or comments | <input checked="" type="checkbox"/> |
| 3. Qualitatively improve the programme through OLC, SKG and the institute | <input checked="" type="checkbox"/>  |
| 4. Ask for help with the periodical newsletter | <input checked="" type="checkbox"/>  |

Inform

- | | |
|--|---|
| 5. Make clear to students how to order books | <input checked="" type="checkbox"/>  |
| 6. Be transparent towards the Education Committee, with the relevant board's info | <input checked="" type="checkbox"/> |
| 7. Informing the institute of Itiwana's advancements or changes when it is due | <input type="checkbox"/> |
| 8. Put educationally relevant stuff in the newsletter | <input checked="" type="checkbox"/>  |
| 9. Inform the OLC with opinions heard around the Hok, and the board / the Education Committee with information circled around in the OLC | <input checked="" type="checkbox"/>  |

GENERAL

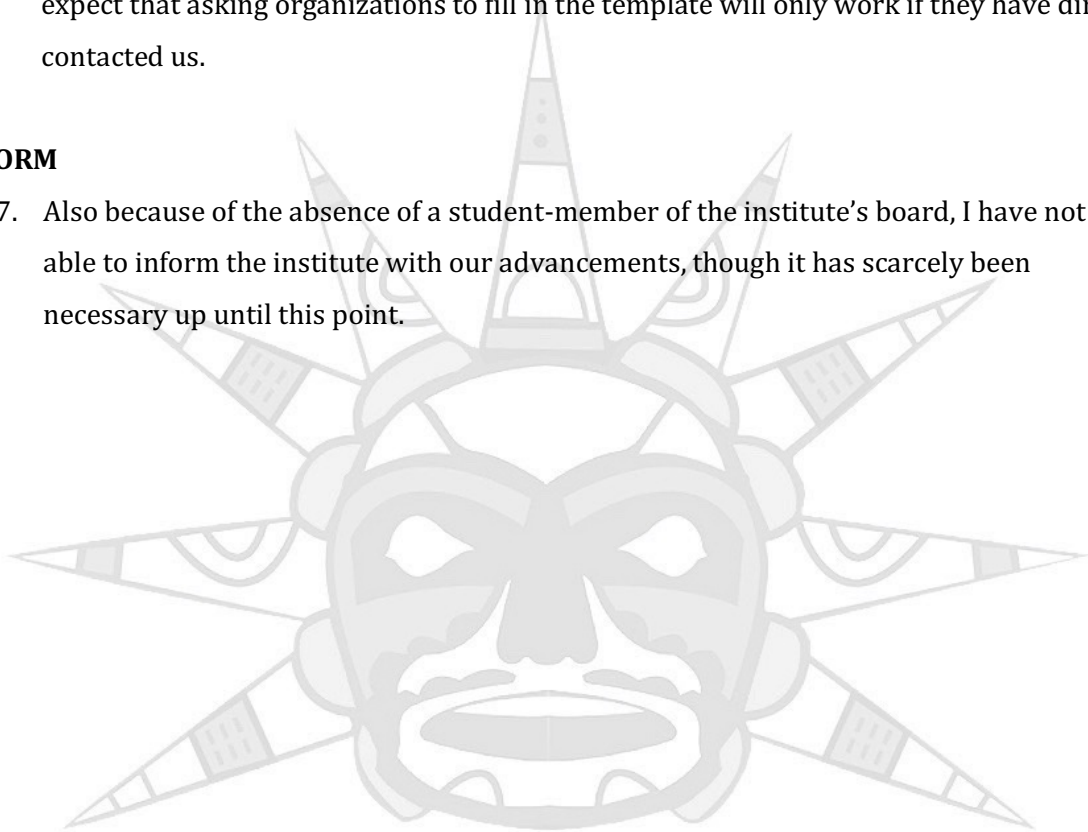
5. Hente de Ruijter, who I had contact with through the OLC, has left the institute, and there has only recently been found a replacement. So me functioning as a point of contact between Itiwana and the institute has been hindered by the absence of a person on the

side of the institute for many months. Before Hente de Ruijter left, we had no contact about Itiwana-related developments either. However, the Chair, Amber Tolboom, and the Secretary, Loes Moree, have had multiple meetings with the study advisor, Taco de Ruiter, and others of the institute. It concerned and still concerns next year's approach towards Dutch and international students and how we can improve our position as a point of contact between the two categories.

11. I've only created a template for each of the internships/organizations. One template has been sent to one of the NGO's who were in contact with us and were interested in collaboration. As for other internships, only a scarce one was sent directly by the organization, and most were forwarded by someone at the institute (Simone de Boer). I expect that asking organizations to fill in the template will only work if they have directly contacted us.

INFORM

7. Also because of the absence of a student-member of the institute's board, I have not been able to inform the institute with our advancements, though it has scarcely been necessary up until this point.






ACTIVITIES OFFICER

Simone Luca

Activities Officer 2019/2020

POLICY, STATUS MID-TERM EVALUATION


General

- | | |
|---|---|
| 1. Organizing two Hokhours and two drinks every month | <input checked="" type="checkbox"/>  |
| 2. I am the Chair of the Activities Committee | <input checked="" type="checkbox"/> |
| 3. I organize 10 informal activities with the Activities Committee | <input checked="" type="checkbox"/>  |
| 4. I am general member in the Photo Committee | <input checked="" type="checkbox"/> |
| 5. Organizing the "FSW Party" with the other study associations in the FSW building | <input checked="" type="checkbox"/> |
| 6. I am responsible for the Itiwana merchandise | <input checked="" type="checkbox"/>  |

Interact

- | | |
|--|-------------------------------------|
| 1. Having at least one international student in the Activities Committee | <input checked="" type="checkbox"/> |
| 2. Organizing at least one activity where students have to work together | <input checked="" type="checkbox"/> |
| 3. Organizing a Hokhour twice a month | <input checked="" type="checkbox"/> |
| 4. Team up with HSVL and L.A.S. Terra | <input checked="" type="checkbox"/> |

Inform

- | | |
|---|---|
| 5. Keeping members up-to-date in various ways | <input checked="" type="checkbox"/>  |
|---|---|

GENERAL

6. The designs of the clothing line are finished. Due to COVID-19 we will postpone the release of the clothing line to September.

INTERACT

2. In October, the Activities Committee has organized a beerpong tournament. During this activity, the participants had to work together in a team.
4. I have not teamed up with HSVL and L.A.S. Terra yet. This because other associations already showed interest in a collaboration with Itiwana. We had plans to work together with N.N.P. (the study association of Nederlandse Taal en Cultuur) and Emile (study association of Pedagogische wetenschappen). However, due to COVID-19 I was not able to organize these activities with N.N.P. and Emile. During the Symposium, organized by the Education Committee, the Acquisition & Alumni Committee and the Photo committee, we already worked together with L.A.S. Terra.

EXTERNAL AFFAIRS OFFICER

Jet Huugen

External Affairs Officer 2019/2020

POLICY, STATUS MID-TERM EVALUATION

General

- | | |
|---|---|
| 1. Keep in contact with sponsors and try to find new sponsors | 👉 |
| 2. Being chair of the Acquisition & Alumni committee | ☑ |
| 3. Help organizing alumni events of the Faculty of Social and Behavioral Sciences | ☑ |
| 4. Being chair of the Survival Committee | ☑ |
| 5. Being Vice-Chair | ☑ |
| 6. Keeping in contact with Studio de Veste | 👉 |

Interact

- | | |
|--|---|
| 1. Leading the personal evaluation moments of the board | ☑ |
| 2. Staying in close contact with the WOM | 👉 |
| 3. Organize a congress in cooperation with the Education Committee, the Photo Committee, Sheherazade, Symposion and Terra. | ☑ |

Inform

- | | |
|--|---|
| 4. Keeping my fellow board members up to date on progress in acquisition. | 👉 |
| 5. Informing members about acquisition actions through the different platforms of Itiwana. | 👉 |
| 6. Sending alumni a newsletter four times a year containing information relevant for alumni. | 👉 |

GENERAL

1. I renewed the contract with Joor it and I made an arrangement with De Pizzabakkers Leiden; Itiwana can give away two vouchers and our members will get a discount at De Pizzabakkers Leiden. Due to COVID-19, my successor will have to consult with the manager of De Pizzabakkers Leiden when we will announce this deal to our members. The deal with Joor it provided us with enough money to meet our target. Our target will be supplemented by selling handmade jewellery.
2. I had good contact with Studio de Veste in the past and I aim to keep in good contact with them. Since the corona crisis we did not stay in contact very much, but I am going to make sure that the transfer of my position will go smoothly.

INTERACT

2. I contacted the WOM addressing our alumni newsletters. I also asked what kind of moment would suit them best for alumni activities. Unfortunately the alumni activity could not take place. Together with my committee I am seeking for an alternative for this activity.

INFORM

4. I promoted the necklaces the AA-committee made on the Itiwana Instagram and in the alumni newsletter. I wanted to make an overview for our members of the deals I made. Instead I will make an overview for my successor. This way my successor can promote the deals when they will be relevant again.
6. I did send two in the past and will send two more in the future. I will involve my successor in making the last two newsletters.










COMMUNICATIONS OFFICER

Mandy Huibregtsen




Communications Officer 2019/2020

POLICY, STATUS MID-TERM EVALUATION




General

- | | |
|---|---|
| 1. Organize all of Itiwana's information flows | <input checked="" type="checkbox"/>  |
| 2. Manage Itiwana's various media platforms | <input checked="" type="checkbox"/>  |
| 3. Manage the Instagram and Snapchat accounts together with other Board members | <input checked="" type="checkbox"/>  |
| 4. Make a monthly flyer with an overview of every activity | <input checked="" type="checkbox"/>  |
| 5. Keep the promotion corner uncluttered and up to date | <input checked="" type="checkbox"/>  |
| 6. Make general promotional posters and flyers | <input checked="" type="checkbox"/>  |
| 7. Stay in contact with the promotion members of each committee | <input checked="" type="checkbox"/>  |
| 8. I am Chair of the Bulletin Committee | <input checked="" type="checkbox"/> |
| 9. I am Chair of the Photo Committee | <input checked="" type="checkbox"/> |

Interact

- | | |
|--|---|
| 1. Continue having a spot on the pin board in the Hok for members' ideas | <input checked="" type="checkbox"/> |
| 2. Be in charge of the Committee Clash | <input checked="" type="checkbox"/>  |
| 3. Stay in contact with the WDO and LaSSa | <input checked="" type="checkbox"/>  |
| 4. Give every committee approximately the same amount of attention |  |

Inform

- | | |
|---|---|
| 5. Use links that lead to other media platforms within each medium | <input checked="" type="checkbox"/>  |
| 6. Create a promotion WhatsApp group | <input checked="" type="checkbox"/> |
| 7. Create a promotional schedule | <input checked="" type="checkbox"/>  |
| 8. Update the InDesign guide | <input checked="" type="checkbox"/> |
| 9. Update the existing internships page on the website | <input checked="" type="checkbox"/> |
| 10. Print posters for big activities on A3 and for small activities on A4 | <input checked="" type="checkbox"/>  |

GENERAL

3. While I have been actively managing the Instagram account. However, the Secretary, Loes Moree, and I have lost track of the Snapchat account after a few activities. We noticed that people did not really miss Itiwana on Snapchat. We will not use the Snapchat account anymore as Instagram is more popular anyways.

INTERACT

1. The spot used to exist in the beginning of the year, it has become kind of cluttered and members have not been using it to write down their own ideas. I have noticed that most members are more vocal about their ideas and opinions on social media and so I think it might be a better idea to use Instagram stories for their input.

INFORM

8. The Secretary, Loes Moree, and I have created an updated InDesign guide with the help of Anouk de Jong of the Bulletin Committee 2019-2020 .



COMMITTEES





Below is an overview of the committees of Itiwana and their plans for the board year 2019/2020.

ACQUISITION & ALUMNI COMMITTEE



| Committee members | Position |
|-------------------|----------------------------------|
| Jet Huugen | Chair |
| Nova Folkersma | Secretary |
| Lena Kwakman | Treasurer |
| Vera de Groot | Secretary II (minutes Secretary) |

POLICY, STATUS MID-TERM EVALUATION

Interact

1. Incorporate an interactive concept in the alumni newsletter by asking alumni to write a piece of text for our newsletter. ☒ 
2. Undertake at least one activity with my committee, to stimulate interaction among committee members. ☒
3. Discuss the rankings of the Committee Clash at meetings. ☒ 
4. Promote 'SponsorKliks' members by setting up an 'SponsorKliks' promotion week. ☒
5. Look for structural sponsoring. 
6. Make jewellery of sustainable material to sell. ☒ 
7. Design Prints we can sell with Anthropology related topics. ☒
8. Set up a discount card for our members ☒

Inform

9. Create a Google Drive and an Excel sheet to give an overview of collaboration and progress in our work. 
10. Create a group chat to make quick interaction about deadlines and developments possible. ☒
11. Inform members about contracts with companies. 

INTERACT

1. Alumni were asked to send in a documentary recommendation, we incorporated those in our newsletters. We also incorporated an interview about the

internationalization in our first newsletter. For the next newsletter we will make a vlog about studying at home during the corona crisis.

3. I did not discuss the Committee Clash in all our meetings, but I frequently reminded my committee members to come to our activities. I also updated my committee about the continuation of the Committee Clash through online challenges during the corona crisis.
5. We signed a contract with Joor it, but the search for structural sponsoring is never finished.
6. We made some necklaces of sustainable material. Some necklaces have been sold already. Also customized bracelets have been sold.
7. We decided not to design prints anymore. We wanted to focus on the necklaces.
8. We did not make enough deals with companies to realize the discount card. The plan was to make an overview of the deals for members instead but due to COVID-19 some deals do not apply. I will make an overview of the deals we made for my successor, she can decide whether she wants to proceed with the plan of realizing a discount card.

INFORM

9. A Google Drive was created. The excel sheet is not up to date yet.
11. We did not inform our members about contracts with companies yet because of the fact that we only have one collaboration with Joor it. This collaboration is promoted in the newsletter. The arrangement with De Pizzabakkers Leiden is not valid in the corona crisis.

OVERVIEW OF ACTIVITIES

Planned activities:

- Reunist drinks: 25th of April 2020 at 'Lot en de walvis'.

This activity could not take place due to the corona crisis. We are looking for an alternative.

- Jewellery workshop: 11th of May 2020, location to be determined.


This activity could not take place due to the corona crisis. This was an 'extra' activity so we decided that we will not search for an alternative. If my successor wants to organize a workshop I would be happy to help organize this activity.

ACTIVITIES COMMITTEE




| Committee members | Position |
|-------------------|------------------|
| Simone Luca | Chair |
| Anna Pabērza | Secretary |
| Joey Bui | Treasurer |
| Justin Brakkee | External Affairs |
| Loes Moree | General Member |

POLICY, STATUS MID-TERM EVALUATION

Interact

1. "Personal" as a standard item on the agenda ☒
2. Two activities for the members of the Activities Committee ☒ 
3. Visiting events of other committees ☒

Inform

4. Short evaluation after every activity ☒ 
5. External member to stay in contact with the third parties ☒
6. Clear division of tasks within the committee ☒
7. Two leaders for every activity ☒ 
8. Informing other student during the lectures about the upcoming activities ☒ 

INTERACT

2. We found a date where every member is available, so the first activity was planned.
However due to COVID-19 the activity could not take place.

OVERVIEW ACTIVITIES

| <i>Change of the Board party 'XXVII on the Beach'</i> | |
|---|--|
| Date | 25 th of September 2019 |
| Time | 23:00-04:00 |
| Location | Hut van Ome Henne |
| Number of visitors | Around 70 |
| Report | The year started with the Change of the Board party. The theme was Ex on the Beach and everyone did their best for a nice outfit. The party was really crowded. The old and the new Activities Committee |

| | |
|--|---|
| | decorated the location into a tropical resort. The vibe was really good. When the new Board arrived in their fish-outfits, the party could start. |
|--|---|

| <i>Beer pong tournament</i> | |
|-----------------------------|---|
| Date | 16 th of October 2019 |
| Time | 21:00-00:00 |
| Location | Studio de Veste |
| Number of visitors | Around 30 |
| Report | The beer pong tournament was a new activity for Itiwana. The activity was very busy. For only 3 euros, people could participate. We made teams and they played against each other. The winning team received a chocolate letter. After the activity, we received very good and positive feedback. Because this was the first time that we organized an activity like this, we didn't really know what to expect. In the end, it was a very successful activity. |

| <i>Itinationaldinner</i> | |
|--------------------------|--|
| Date | 21 th of November 2019 |
| Time | 19:00-22:00 |
| Location | Café de Keyzer |
| Number of visitors | 20 |
| Report | The itinationaldinner was the same activity as last year. Everyone brought food. We had food from all different countries. From Dutch pancakes, to pasta to Moroccan bread. The activity was not very crowded although the room in Cafe the Keyzer was almost full with all the people who participated. The vibe was nice and cosy. The activity was more crowded than expected in forehand |

| <i>Prom 'Magical Forest'</i> | |
|------------------------------|-----------------------------------|
| Date | 19 th of December 2019 |
| Time | 21:30-03:00 |
| Location | SSR |

| | |
|--------------------|--|
| Number of visitors | 110 |
| Report | The prom is the biggest activity of the Activities Committee. Like previous years, also this year we were very busy with organizing it. The theme was "magical forest" and the idea was to work with real plants and leaves. We were dependent of the nature and it was very difficult to find enough plants. This because the prom took place in the middle of the winter. Everyone received a little paper, and with this paper everyone got 8 drinks for free. Everyone was very positive about this little gift of the Committee. It was a very busy party and we received very positive feedback. |

| <i>Open Mic Night</i> | |
|-----------------------|--|
| Date | 12 th of February 2020 |
| Time | 21:00 – 23:00 |
| Location | Studio de Veste |
| Number of visitors | Around 40 |
| Report | Like last year, the open mic night was the new version of the famous "bandjesavond". Unfortunately, the open mic night was not that busy as we expected. There were several acts, all of them were music acts. The Travel Committee and the Activities Committee made delicious (Polish) snacks. All the money we raised is going to the charity in Poland. We are going to visit that charity during the study trip. The people who were there really enjoyed themselves and we received good feedback. |

Planned activities:

- Truth, dare or drink: 27th of May 2020, online
- Pub quiz: 11th of June 2020, online
- Food before the drinks: September 2020, location to be determined
- Change of the Board party: September 2020, location to be determined

Due to COVID-19 we were not able to organize activities in March and April. In May and June there will be two online activities. If it is possible we will organize the drinks and the Change of the Board party in September 2020. If this is not possible because of the corona crisis measures, we will come up with alternatives.

BULLETIN

| Commissieleden | Functie |
|-------------------|-----------------|
| Mandy Huibregtsen | Chair |
| Lin Hovenga | Secretary |
| Anouk de Jong | Lay-out editor |
| Emma van der Plas | Editor-in-chief |

POLICY, STATUS MID-TERM EVALUATION

Inform

1. Plan an activity with the committee ☒
2. Introduce the 'Pin board' rubric ☒
3. Get feedback on each Bulletin through Instagram stories ☒

Interact

4. Introduce the 'In the spotlight' rubric ☒
5. Create a schedule with deadlines ☒
6. Continue with the digitalization of the Bulletin ☒
7. Correct grammatical errors where necessary ☒

INTERACT

2. We have successfully introduced the 'Pin board' and have gained many reactions to the Instagram stories we used to promote this particular rubric.
3. We have chosen to, instead of asking for feedback after every Bulletin, do this every half year. This means that we will ask feedback after the second issue and after the fourth issue. The feedback given on our last issue can be taken on by the Bulletin 2020-2021.

INFORM

6. We have successfully digitalized the Bulletin by making every edition of 2018-2019 available on the website. The first issue of 2019-2020 is also available on this page. We will continue updating the page as soon as new issues have been published.

OVERVIEW ISSUES

| Issue 1: Winter Wonderland | |
|----------------------------|---------------|
| Date | December 2019 |
| Amount of prints | 45 |

| | |
|-----------------|---|
| Amount of pages | 28 |
| Report | <p>With the theme 'Winter Wonderland' we have send our first Bulletin to our members at the beginning of December. This was earlier than expected, because there were no problems with the lay-out and thus it could immediately be printed.</p> <p>The members seemed to be very positive about this first edition. The new rubric 'Pin board' got quite some reactions and the members also seemed quite fond of the playlist. Lastly, we got some lovely submissions from members as well.</p> |

| <i>Issue 2: Beauty</i> | |
|------------------------|--|
| Date | February 2020 |
| Amount of prints | 0 |
| Amount of pages | 28 |
| Report | <p>With the theme 'Beauty' we have send our second Bulletin to our members near the end of February, just as we had planned. However, COVID-19 struck around this time and thus we have not yet managed to print this edition.</p> <p>We did not get a lot of feedback on this issue, but we did get quite some reactions on the 'Pin board' again. We also got amazing submissions from members that had not participated in the Bulletin before.</p> |

Planned issues:



- June 2020: 'Paradise', amount of prints: 40, amount of pages: 28
- October 2020: 'Horror', amount of prints: 40, amount of pages: 28

EDUCATION COMMITTEE

| Committee members | Position |
|--------------------|-----------|
| Wouter Keijzer | Chair |
| Florentino Rodao | Secretary |
| Jenny van Lienden | Treasurer |
| Thirza van 't Rood | Promotion |

POLICY, STATUS MID-TERM EVALUATION

Interact

1. Collaborate with other committees, associations and parties ☒
2. Organize a congress with AA-Com, Photocom and three other associations ☒
3. Professional, functional interaction within the committee ☒ 
4. Personal and intimate interaction within the committee ☒ 

Inform

5. Clear and careful contact with other parties ☒
6. Focus on promotion within the association, but also in collaboration with other parties ☒

INTERACT

1. In the activities we have organized until now, we have always collaborated with either lecturers, other committees or other associations. This will not be the case for the upcoming activities, though. We planned a collaboration with Career Service on 'Working at an NGO', which we have had a few meetings with, but which was disturbed by the University closing. Our plans with Simone de Boer on the institute's 'carrière dag' also could not follow through. Instead, we are organizing 'The Annual SMORT Games', which concerns teams of people competing in online creative challenges to win the trophy.

OVERVIEW ACTIVITIES

| <i>Local for a Day</i> | |
|------------------------|-----------------------|
| Date | 11th of November 2019 |
| Time | 13:00-15:30 |
| Location | SA37, SA 41 and SB14 |
| Number of visitors | Around 20 |

| | |
|--------|--|
| Report | <p>We had lectures from lecturers on different areas: Central Asia (Simone de Boer), South America (Soledad Valdivia Rivera) and Africa (Rogier van 't Rood). After the first two held their lecture in different rooms at the same time, students played games from those regions. The committee prepared it, and provided snacks. There was also a quiz, with which each group of people sitting together other groups. Then, after that time, Rogier held the final lecture in the same room while everyone ate and listened. It was playful and interesting, and the feedback was very positive. There was no sign-up fee.</p> |
|--------|--|

Congress 'Perspectives on Progress' in collaboration with the AA-Com, Photocom, Sheherazade, Symposion and L.A.S. Terra.

| | |
|--------------------|--|
| Date | 31th of January 2020 |
| Time | 15:00-19:45 |
| Location | PDLC – SC01, SA41 and the main hall |
| Number of visitors | Around 30 |
| Report | <p>Consisting of four rounds of two lecturers each, with one lecturer dropping out, we had 7 lectures total. The day's schedule was three round of lectures, which all took 30 minutes. After that, there was free dinner at the main hall, which was prepared by the congress' sub-committee. Then there was the fourth round of two simultaneous lectures. Finally, there was a discussion drinks, where some people stayed and drank beer or wine, and ate some snacks.</p> <p>Even though it was free for all students (and anthropology's alumni and staff members, who were also invited), there were only around 30 people total. By far most of them were from Itiwana, because of possible conflict in schedule for other associations. In terms of commitment, most came from Itiwana, so collaboration with one or just fewer associations would have been more successful.</p> |

Planned activities:




- Smort games: 21st of May until the 14th of June 2020, online
- How to survive fieldwork: September 2020, location to be determined.

FIRST YEARS COMMITTEE

| Committee members | Position |
|-------------------|------------------|
| Isabel Freie | Chair |
| Mai-Lu Ensink | Secretary |
| Rémi ten Hoorn | Treasurer |
| Emma van der Plas | External Affairs |

POLICY, STATUS MID-TERM EVALUATION

Interact

1. Making a member of the First Years Committee a member of the sounding board ☒
2. Being available for questions ☒ 
3. Communication state of affairs to the board ☒ 
4. Organizing the teacher's activity together with the Activities Committee 

Inform

5. Having a clear division of labor within the committee ☒
6. Training the Chair of the First Years Committee, Isabel Freie ☒ 

INTERACT

1. The sounding board meeting could not take place due to COVID-19. However I will add the suggestion of asking a First Years Committee member to participate in this meeting if Board 28 wants to continue with setting up an Itiwana sounding board.

INFORM

6. I have sat down with the Chair of the First Years Committee, Isabel Freie, to discuss and teach her the tasks of being a chair.

OVERVIEW OF ACTIVITIES

| <i>Parent's Evening</i> | |
|-------------------------|--|
| Date | 6th of November |
| Time | 19:00-21:00 |
| Location | Faculty of Social and Behavioral Sciences room SC01 and the central hall |
| Number of visitors | Around 60 |

| | |
|--------|--|
| Report | <p>We tried to make the parent's evening a little more fancy this year. We made different drinks (lemonade with lemon and mint) and snacks (bruchetta, wraps, caprese sticks and homemade hummus) and bought some other snacks. We reserved the central hall of the Faculty of Social and Behavioral Sciences where we lead the visitors when they had a break between presentations/lectures and after the lectures were finished to have some more snacks and drinks. The programme was:</p> <p>19:00: opening</p> <p>19:30: introduction + Itiwana presentation</p> <p>19:45: lecture 1 (Anouk de Koning)</p> <p>20:15: break (drinks and snacks at the central hall)</p> <p>20:30: lecture 2 (Tessa de Minter)</p> <p>21:00: ending + drinks</p> <p>We got very positive feedback on this evening. Parents loved to see the faculty and to meet the lecturers. They were also very happy with the snacks and drinks.</p> |
|--------|--|

Planned activities:

- EL CID day: August 13th 2020, in Pieter de la Court building
- First Years Weekend: September 2020, Belgium.


Due to COVID-19 the Easter Brunch could not take place. The Teacher's activity in June is cancelled as well. The EL CID programme is very uncertain due to the corona crisis. We are looking for alternatives for the faculty day but we are still waiting for more information from the EL CID committee. The First Years Weekend is uncertain as well. We are creating a plan B for this weekend if it cannot take place due to the corona crisis.

ICA COMMITTEE


| Committee members | Position |
|-------------------|--------------------------------|
| Loes Moree | Editor-in-chief |
| Roos Capel | Text editor & Lay-out editor |
| Rémi ten Hoorn | Text editor & Lay-out editor |
| Irene Midttum | Text editor & Promotion editor |
| Ole Witte | Media member & Lay-out editor |
| Veronie Rouschop | Media member & Lay-out editor |

POLICY, STATUS MID-TERM EVALUATION

Interact

1. Create an Instagram account ☒
2. Organize a photo competition ☒
3. Have weekly meetings instead of biweekly ☒ 
4. Give members the possibility to choose if they want to receive the second publication of the ICA magazine as an online edition or a hard copy ☒

Inform

5. Create a magazine with a great diversity of content by not only publishing written articles, but also make a small documentary that is related to the theme of the magazine ☒
6. Analyzing other magazine covers that we think are interesting or aesthetically pleasing to come up with an interesting cover ourselves ☒
7. Writing and filming about interesting and anthropology related topics ☒ 

INTERACT

2. The photo competition was a nice addition to the magazine. Members sent in photos related to the contrast theme. We used the winning photo for the cover. Other photos were used for the column 'In the picture' or other places in the magazine.

INFORM

5. We were invited by studio Pauw to film a talk show about contrast in their studio. This would be our film for the first ICA. Pauw cancelled this appointment one week beforehand. Besides that, we wanted to film a documentary about medical anthropology for the second ICA. Due to COVID-19 we were not able to do this. We did film two teasers

for the ICA instagram.

OVERVIEW ISSUES

| <i>Issue 1: Contrast</i> | |
|--------------------------|--|
| Date | January 2019 |
| Amount of prints | 0 |
| Amount of pages | Not applicable |
| Report | <p>The first ICA of this year was about contrast. Within this broad theme we had 5 scientists that contributed, for example the famous Norwegian anthropologist Thomas Hylland Eriksen. We tried to involve our members by asking them to write an article relating to contrast and by organizing the photo contest. This worked out well, because this way many members contributed to the magazine.</p> <p>The members seem to be very positive about the Instagram account of the ICA. On this social media platform we post previews and news articles that relate to the theme of the magazine.</p> |

Planned issues:

- June 2020: 'Medical Anthropology', amount of prints: 35, amount of pages: to be announced.

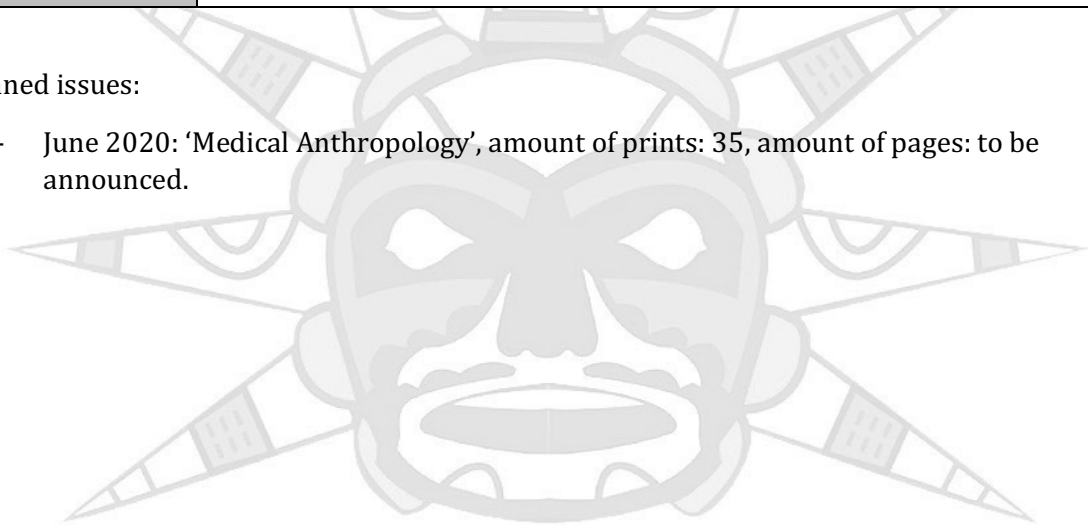




PHOTO COMMITTEE



| Committee members | Position |
|---------------------|--------------------------|
| Mandy Huibregtsen | Chair |
| Anthonie Kluis | Secretary |
| Nova Folkersma | Treasurer |
| Mai-Lu Ensink | Archives and Publication |
| Charlotte Renselaar | Activities |
| Simone Luca | Camera Care |

POLICY, STATUS MID-TERM EVALUATION

Interact

1. Plan a committee activity 
2. Stay in contact with members about privacy ☒ 
3. Organize a congress together with the AA Committee and the Education Committee ☒

Inform

4. Have a clear division of tasks within the committee ☒
5. The pictures taken at each activity will be uploaded to Mediawana ☒ 
6. Look into a new lens for the camera ☒
7. Archive the photos from 2015-2016 to 2017-2018 on SmugMug 

INTERACT

2. We have not actively asked members about this, but we have been in contact with members about photos they didn't want to be uploaded and we have asked several members about specific photos we were unsure about ourselves.

INFORM

6. We found out that the budget for the new lens is not enough and that it is a better plan to save more money for a new camera in the future.
7. We have not yet had the time to archive older photos on SmugMug, but we have set deadlines for the 30th of June 2020 for the first semesters of 2015-2016, 2016-2017, and 2017-2018, and for the 31st of July for the second semesters of 2015-2016, 2016-2017, and 2017-2018. We have managed to access the photos through Citrix, so all we need to do now is upload them to SmugMug. The Flickr account will still exist as a back-up until we have finished.




OVERVIEW ACTIVITIES

| <i>Excursion Fotomuseum Den Haag</i> | |
|--------------------------------------|--|
| Date | 8th of November 2019 |
| Time | 12:00-17:00 |
| Location | Fotomuseum Den Haag |
| Number of visitors | Around 15 |
| Report | <p>The number of visitors was as we had expected. We got together in the Hok and together took the train and tram to the museum.</p> <p>Everyone had to pay the entrance fee of 8 euros for themselves.</p> <p>There were multiple exhibits within the museum which we all visited. Especially the first and last exhibit were greeted with great enthusiasm. All of us went back to Leiden together except for a few people who stayed back in The Hague.</p> |

| <i>Bob Ross Painting Course</i> | |
|---------------------------------|--|
| Date | 10th of February 2020 |
| Time | 14:00-17:00 |
| Location | Café de Keyzer |
| Number of visitors | Around 20 |
| Report | <p>The number of visitors ended up being higher than we had expected due to some issues with the money that had to be transferred to Itiwana. Therefore, some last-minute changes had been made and extra supplies had to be bought. That meant we started about 30 minutes later than planned. However, the reactions to the activity were positive and everyone went home with their own painting.</p> |

SURVIVAL COMMITTEE

| Committee members | Position |
|-------------------|-----------|
| Jet Huugen | Chair |
| Iza Blakendaal | Secretary |
| Sarah Bozuwa | Treasurer |
| Mila Benjamins | Promotion |

| POLICY, STATUS MID-TERM EVALUATION | |
|---|---|
| Interact | |
| 1. Organize a hitchhike weekend | <input checked="" type="checkbox"/> |
| 2. Set up a group chat and have weekly meetings | <input checked="" type="checkbox"/>  |
| 3. Organize interactive games for the survival weekend | <input checked="" type="checkbox"/> |
| 4. Implement a game element and organize one joint activity during the hitchhike weekend | <input checked="" type="checkbox"/> |
| 5. Update my committee with respect to the committee clash and motivate them to participate with enthusiasm | <input checked="" type="checkbox"/> |
| Inform | |
| 6. I will ask my committee members how they are doing every week | <input checked="" type="checkbox"/>  |
| 7. We will make a promotion video for the hitchhike and the survival weekend | <input checked="" type="checkbox"/>  |

INTERACT

3. Due to the corona crisis we were not able to organize a physical survival weekend. Instead we had an online survival weekend on the original date of the survival weekend. We posted two videos about 'at home survival' and 'surviving the lockdown', we also played the game 'weerwolven' and held a Netflix party session.
5. I did update my committee about the clash by adresssing upcoming activities and committee clash challenges. I also updated my committee about the continuation of the Committee Clash through online challenges during the corona crisis.

INFORM

7. We did that for the hitchhike weekend. There was no promoting video for the survival weekend. Instead the committee made quarantine related videos to entertain our members.

OVERVIEW OF ACTIVITIES

| <i>Hitch Hike weekend</i> | |
|---------------------------|--|
| Date | 28 th of February 2020 until the 1 st of March 2020 |
| Time | - |
| Location | Berlin |
| Number of visitors | 19 members of Itiwana and 12 members of Djembe |
| Report | <p>Hitchhiking went for the most people great. Two teams had some difficulties, but everyone made it to Berlin. We got a lot of positive reactions from the members. They all had a lot of fun. The ambience was good, there were no negativities between students. We did not had a lot of joint activities. But with the pub crawl everyone enjoyed the beers and cocktails. For next year we recommend to choose a location not as far as Berlin. Some pairs arrived late in the evening. There were less people joining the trip than we expected. They could not make it because of other appointments.</p> <p>Overall we got enthusiastic feedback and it was a big success.</p> |

| <i>Survival Weekend</i> | |
|-------------------------|--|
| Date | 1 st of May until the 3 rd of May 2020 |
| Time | - |
| Location | Online |
| Number of visitors | - |
| Report | <p>The survival committee organized an online survival weekend to provide our member with a survival experience despite the COVID-19 crisis. On Friday we posted a video about how you can make your own survival weekend at home, we built our own fort and melted marshmallows. On Saturday the game 'weerwolgen' was introduced, this went on for days after the end of the online survival weekend. Saturday night we watched the film 'Lion' on Netflix Party. Sunday the survival committee uploaded another video about how to get through the lockdown, we came up with various ways to spend your time or improve your mental health. We heard various enthusiastic responses from our members, especially about the game 'weerwolgen'.</p> |

TRAVEL COMMITTEE

| Committee members | Position |
|---------------------|----------------------------------|
| Simone van der Hoek | Chair |
| Hannah van der Donk | Secretary |
| Sanne Klarenbeek | Treasurer |
| Jasmijn Gultuna | External Affairs, vice-Secretary |
| Roxanne Hendrix | External Affairs |
| Iza Blankendaal | Promotion |
| Anne van der Enden | Promotion |

POLICY, STATUS MID-TERM EVALUATION

Interact

1. Team building within the committee through informal activities. ☒
2. Organize anthropological relevant activities. ☒
3. Conduct a survey after the study trip. ☒
4. Adopt a professional attitude towards others. ☒
5. Good communication between the Travel Committee and the department. ☒

Inform

6. Clear task distribution and ensuring that tasks are performed. ☒
7. Appointing two committee members as external, one responsible for the LUF. ☒
8. Secretary main administrator e-mail and makes sure GDPR is considered. ☐
9. Making an after movie. ☒

INTERACT

2. Due to COVID-19 we had to cancel our study trip to Poland. So instead we posted stories on Instagram with information about travelling and Poland in the week when the study trip would have taken place. The activities that we had planned to do in Poland and the information evenings would have been anthropologically relevant. The main purpose of the stories on Instagram was that they were fun to watch and interesting more than they were anthropologically relevant.

INFORM

7. In our committee two committee members as external works well. It has become apparent that due this division of task it is clear what everyone should do and when it should be finished.

8. Due to temporary absence of our secretary the main administrator of the e-mail for now is our vice-secretary. And we all make sure GDPR is considered.

OVERVIEW ACTIVITIES

| <i>Itidrinks: Trip reveal</i> | |
|-------------------------------|---|
| Date | 13 th of November 2019 |
| Time | 21:00 |
| Location | Studio de Veste |
| Number of visitors | 26 |
| Report | The committee members responsible for the promotion had made a short film in advance that finally announced the destination of the trip. There was no food arranged by the committee, so the members were free to buy something to drink at the bar on their own. The plan was to show the film around 9.30 pm, but because there were some technical problems with the projector, we could only show the film a little later. Fortunately, the problems were solved and the film could be shown with good sound. The tension was well built up, especially by the music in the video and the attendees were enthusiastic. After the video ended and the destination was announced, the members present responded very positively. Most of them continued to chat for a while, but afterwards the majority went home on time. As a committee, we expected a slightly larger turnout, but the atmosphere was very good, and the attendees were particularly enthusiastic of the creative announcement video. |

Planned activities:

- Information evening: 11 March 2020 FSW
- Information evening: week 17 (date and location to be specified)
- Study trip: 17 May 2020 – 24 May 2020 to Poland
- Study trip reunion: date and location to be specified

Due to COVID-19, the study trip has been cancelled and we were not able to organize any activities after the first information evening. In the week that we would have been in Poland, we posted stories on Instagram that were study trip related.

LASSA

| Committee members | Position |
|-------------------|----------------|
| Jari Tönjes | Chair |
| Veronie Rouschop | Secretary |
| Mika Kraft | Treasurer |
| Julia Kuipers | Promotion |
| Elvira Roos | General member |
| Michiel Beekman | General member |
| Mauve Bos | General member |
| Manon Paape | General member |
| Lieven Scheepers | General member |
| Jitse de Vriend | General member |
| Wouter Keijzer | General member |

OVERZICHT ACTIVITEITEN

| <i>Antropoloco</i> | |
|--------------------|---|
| Date | 29 th of November 2019 |
| Time | 22:00 – 4:00 |
| Location | Club Maggy, Utrecht |
| Number of visitors | Around 70 |
| Report | It was a fun party, with great music and the compelling theme of 'Feest mee met de ANWB'. As is always the case with LaSSA activities, there were people from all anthropology associations. It went on till the end, where there were still plenty people to travel home and scent a breeze of morning sun. The organization (mostly by Veronie, Lieven and Michiel) went very well and people had a |

| | |
|--|-----------------------------------|
| | great time. Tickets were 3 euros. |
|--|-----------------------------------|

| <i>Antropoloopbaan</i> | |
|------------------------|---|
| Date | 27th of February 2020 |
| Time | 15:30 – 22:00 |
| Location | Amsterdam: Amnesty International, Zuid-Afrikahuis, and de Vrije Universiteit |
| Number of visitors | 40 |
| Report | The afternoon / evening consisted of different parts: first, there were 2 visits to organizations. After a tour at Amnesty's office, Zuid-Afrikahuis was up. Then, after those, it was time to go to the VU's campus, where everyone had pizza, followed by a short lecture from Jop Koopman on his research on Lombok, which also shun light on the inner workings of PhD-life. There were some free drinks as well. |



MID-TERM FINANCIAL REPORT

The mid-term financial report can be found after the 'General Assembly: Mid-term Evaluation' at: www.itiwana.org – Itiwana – Report & Policy – Board XXVII, 2019-2020.

